

FINAL REPORT, CLARIFICATION - CFCU/MNE/147

1. Human Resources	Reported costs	Approved costs	Difference	Comments
1.1.1.1 Project Manager MNE (50%)	2,146.09	2,146.09	0.00	According to provided documentation, the cost is accepted in full.
1.1.1.2 Agriculture Coordinator MNE (50%)	5,069.26	5,051.64	17.62	Deduction was made due to the miscalculation of salary for this project staff member. Calculation for monthly percentage of engagement is as follows: number of days spent on the project divided by number of total working days. Since actual percentage of engagement, according to timesheets, differ from reported, there is a difference between reported and approved expenditures.
1.1.1.3 Project Manager IADK (50%)	5,593.04	5,593.04	0.00	According to provided documentation, the cost is accepted in full.
1.1.1.4 Project Officer IADK (50%)	2,460.61	2,457.01	3.60	The difference is presented after the calculation of working days and days presented in timesheet.
1.1.2.1 Finance Manager MNE (50%)	4,550.00	4,519.48	30.52	Deduction was made due to the miscalculation of salary for this project staff member. Calculation for monthly percentage of engagement is as follows: number of days spent on the project divided by number of total working days. Since actual percentage of engagement, according to timesheets, differ from reported, there is a difference between reported and approved expenditures.
1.1.2.2 Executive Director IADK (20%)	4,262.99	4,086.28	176.71	The difference is presented after the calculation of working days and days presented in timesheet.
1.1.2.3 Finance Manager IADK (40%)	4,641.02	4,186.23	454.79	The difference is presented after the calculation of working days and days presented in timesheet.
1.1.2.4 Procurement Officer IADK (30%)	2,077.46	1,976.48	100.98	The difference is presented after the calculation of working days and days presented in timesheet.
1.3.1.1. Per diems for MNE project team	195.00	195.00	0.00	According to provided documentation, the cost is accepted in full.
1.3.2.1. Per diems for IADK project team	483.11	483.11	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Human Resources	31,478.58	30,694.36	784.22	
2. Travel				
2.2.1 Fuel for the project team activities MNE	67.00	67.00	0.00	According to provided documentation, the cost is accepted in full.
2.2.2 Fuel for the project team activities IADK	4,954.50	4,954.50	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Travel	5,021.50	5,021.50	0.00	
3. Equipment and supplies				
3.5.1.4. Lactofreeze 300l	16,232.03	16,232.03	0.00	According to provided documentation, the cost is accepted in full.
3.5.1.5. Milking device	3,756.69	3,756.69	0.00	According to provided documentation, the cost is accepted in full.
3.5.2.3. Herbs processing equipment for distillation and production of essential oils	11,448.00	11,448.00	0.00	According to provided documentation, the cost is accepted in full.

3.5.3.1. Machine for processing	42,930.85	42,930.85	0.00	According to provided documentation, the cost is accepted in full.
3.5.4. Procurement of medical and aromatic herbs and equipment	45,264.50	45,264.50	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Equipment and supplies	119,632.07	119,632.07	0.00	
4. Local office				
4.3.1. Office supplies MNE	106.73	106.73	0.00	According to provided documentation, the cost is accepted in full.
4.3.2 Office supplies Kosovo	575.80	284.83	290.97	Division of invoices between 5 projects is calculated based on the formula: Amount without VAT / number of all employees x number of project team members x their engagement.
4.4 Other services (tel/fax, electricity/heating, maintenance)	1,123.81	592.97	530.84	Division of invoices between 5 projects is calculated based on the formula: Amount without VAT / number of all employees x number of project team members x their engagement.
4.4.1 Communication costs for the MNE project team	84.51	84.51	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Local office	1,890.85	1,069.04	821.81	
5. Other costs, services				
5.1.4. Brochure for MAP	798.00	798.00	0.00	According to provided documentation, the cost is accepted in full.
5.3. Expenditure verification/Audit MNE	5,000.00	5,000.00	0.00	According to provided documentation, the cost is accepted in full.
5.4 Evaluation costs MNE	2,500.00	2,500.00	0.00	According to provided documentation, the cost is accepted in full.
5.5 Translation, interpreters, IADK	581.23	581.23	0.00	According to provided documentation, the cost is accepted in full.
5.7.3 Organisation of conference in MNE (Act 3.3)	90.08	90.08	0.00	According to provided documentation, the cost is accepted in full.
5.8.2. Visibility materials for IADK	553.00	553.00	0.00	According to provided documentation, the cost is accepted in full.
5.8.3. Video Promotion IADK	3,000.00	3,000.00	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Other costs, services	12,522.31	12,522.31	0.00	
6. Other				
6.1. Organisation of fair in MNE	4,860.00	4,860.00	0.00	According to provided documentation, the cost is accepted in full.
6.2.1. Study visit to Kosovo	5,200.00	5,200.00	0.00	According to provided documentation, the cost is accepted in full.
6.3.1 Experts for medical and aromatic herbs	4,000.00	4,000.00	0.00	According to provided documentation, the cost is accepted in full.
6.3.2 Experts for dairy sector	4,000.00	4,000.00	0.00	According to provided documentation, the cost is accepted in full.
6.3.3 Experts for olive sector	3,900.00	3,900.00	0.00	According to provided documentation, the cost is accepted in full.
6.4 Marketing linkages expert in MNE	3,000.00	3,000.00	0.00	According to provided documentation, the cost is accepted in full.
6.5 Marketing linkages expert in IADK	1,920.00	1,920.00	0.00	According to provided documentation, the cost is accepted in full.
6.6 Students-Internship	6,600.00	6,600.00	0.00	According to provided documentation, the cost is accepted in full.

6.8 Expert for MAP Trainings	600.00	600.00	0.00	According to provided documentation, the cost is accepted in full.
6.9 Expert for direct advices	2,000.00	2,000.00	0.00	According to provided documentation, the cost is accepted in full.
6.10. Expert in finance management and EU funds	2,500.00	2,500.00	0.00	According to provided documentation, the cost is accepted in full.
Subtotal Other	38,580.00	38,580.00	0.00	
7. Subtotal direct eligible costs of the Action (1-6)	209,125.31	207,519.28	1,606.03	
8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)	14,638.77	14,526.35	112.42	
9. Total eligible costs of the Action, excluding reserve (7+ 8)	223,764.08	222,045.63	1,718.45	