

Financial reporting-List of expenditure

List of Expenditures

€8 035 00

€968 07

Name of the organization	Capital city: Podgorica																		
Title of the project	Creating employment in agriculture																		
Contract n°	DFCUMNE/147																		
1 Human Resources¹⁾																			
1.1.1 Project Manager MNE																			
Gross salary April 2020	31/05/2020	28/08/2020	8 454 99 €	8 96		Enis Ljiljanovic	11 890 00 €	3 415 01 €	Timesheet, bank statement salary calculation										
Gross salary September 2020	30/09/2020	30/09/2020	635 57 €	0 50	198	Enis Ljiljanovic			Timesheet, bank statement salary calculation										
Gross salary October 2020	31/10/2020	30/10/2020	635 57 €	0 50	209	Enis Ljiljanovic			Timesheet, bank statement salary calculation										
Gross salary November 2020	30/11/2020	30/11/2020	638 51 €	0 50	222	Enis Ljiljanovic			Timesheet, bank statement salary calculation										
Gross salary December 2020	24/12/2020	24/12/2020	680 00 €	0 50	279	Enis Ljiljanovic			Timesheet, bank statement salary calculation	Service contract started									
Gross salary January 2021	29/01/2021	29/01/2021	690 00 €	0 50	1110	Enis Ljiljanovic			Timesheet, bank statement salary calculation										
Gross salary February 2021	23/02/2021	04/03/2021	690 00 €	0 50	1123	Enis Ljiljanovic			Timesheet, bank statement salary calculation	Service contract ended									
Gross salary March 2021	31/03/2021	31/03/2021	398 54 €	0 50	75	Maja Kosic			Timesheet, bank statement salary calculation	New Project Manager has been named									
Gross salary April 2021	30/04/2021	29/04/2021	398 54 €	0 50	100	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary May 2021	31/05/2021	31/05/2021	398 54 €	0 50	123	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary June 2021	30/06/2021	30/06/2021	398 54 €	0 50	149	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary July 2021	31/07/2021	30/07/2021	398 54 €	0 50	179	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary August 2021	31/08/2021	31/08/2021	398 54 €	0 50	200	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary September 2021	30/09/2021	30/09/2021	398 54 €	0 50	226	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary October 2021	31/10/2021	29/10/2021	398 54 €	0 50	251/253	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary November 2021	30/11/2021	30/11/2021 01/12/2021	398 54 €	0 50	279/279	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary December 2021	31/12/2021	31/12/2021	398 54 €	0 50	304	Maja Kosic			Timesheet, bank statement salary calculation	not worked on project									
Gross salary January 2022	31/01/2022	31/01/2022	- €	0 00	0	Maja Kosic			Timesheet, bank statement salary calculation										
Gross salary February 2022	28/02/2022	28/02/2022	353 39 €	0 3625	40	Maja Kosic			Timesheet, bank statement salary calculation										
1.1.1.2 Agriculture Coordinator MNE			10 700 17 €	10 06			10 800 00 €	99 83 €											
Gross salary August 2020	31/08/2020	28/08/2020	526 09 €	0 50	168	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary September 2020	30/09/2020	30/09/2020	526 09 €	0 50	228	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary October 2020	31/10/2020	30/10/2020	263 05 €	0 25	252	Petar Nudovic			Timesheet, bank statement salary calculation	Sick leave deducted (50%)									
Gross salary November 2020	30/11/2020	30/11/2020	526 09 €	0 50	278	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary December 2020	31/12/2020	30/12/2020	596 80 €	0 50	15	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary January 2021	31/01/2021	29/01/2021	€28 00 €	0 50	29	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary February 2021	28/02/2021	28/02/2021	279 40 €	0 27	47	Petar Nudovic			Timesheet, bank statement salary calculation	Sick leave deducted (80/124/45%)									
Gross salary March 2021	31/03/2021	31/03/2021	284 09 €	0 27	75	Petar Nudovic			Timesheet, bank statement salary calculation	Sick leave deducted (80/124/45%)									
Gross salary April 2021	30/04/2021	29/04/2021	526 09 €	0 50	100	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary May 2021	31/05/2021	31/05/2021	526 09 €	0 50	121	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary June 2021	30/06/2021	30/06/2021	526 09 €	0 50	149	Petar Nudovic			Timesheet, bank statement salary calculation										
Gross salary July 2021	31/07/2021	30/07/2021	526 09 €	0 50	179	Petar Nudovic			Timesheet, bank statement salary calculation										

Gross salary August 2021	31.08.2021	31.08.2021	526.09 €	0.50	200	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary September 2021	30.09.2021	30.09.2021	530.11 €	0.50	226	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary January 2022	31.01.2022	31/01/2022	174.93 €	0.17	19	Petar Nuelovic	Sick leave deducted (134/174=77%)
Gross salary February 2022	28.02.2022	28.02.2022	265.05 €	0.25	40	Petar Nuelovic	Sick leave deducted (88/174=50%)
Gross salary March 2022	31.03.2022	31.03.2022	530.11 €	0.50	65	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary April 2022	30.04.2022	29.04.2022	530.11 €	0.50	85	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary May 2022	31.05.2022	31.05.2022	530.11 €	0.50	104	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary June 2022	30.06.2022	30.06.2022	530.11 €	0.50	127	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary July 2022	31.07.2022	29.07.2022	530.11 €	0.50	146	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary August 2022	31.08.2022	31.08.2022	530.20 €	0.50	n/a	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
Gross salary September 2022	30.09.2022	30.09.2022	392.35 €	0.37	n/a	Petar Nuelovic	Timesheet, bank statement, contract salary calculation
1.1.1.3 Project Manager IADK			12,758.55 €	9.80		13,000.00 €	241.45 €
Salary for September'20 - Project manager	30.09.2020	30.09.2020	651.41 €	0.5	3265	Sylejman Burjaku	Timesheet, pay slip, bank statement, contract salary calculation
Salary for October'20 - Project manager	30.10.2020	30.10.2020	651.41 €	0.5	2031	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for November'20 - Project manager	30.11.2020	30.11.2020	651.41 €	0.5	2114	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for December'20 - Project manager	30.12.2020	30.12.2020	651.41 €	0.5	2530	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jan'21 - Project manager	29.01.2021	29.01.2021	651.41 €	0.5	3599	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Feb'21 - Project manager	28.02.2021	28.02.2021	651.41 €	0.5	1605	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Mar'21 - Project manager	31.03.2021	31.03.2021	651.41 €	0.5	3074	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Apr'21 - Project manager	30.04.2021	30.04.2021	651.41 €	0.5	4032	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for May'21 - Project manager	31.05.2021	31.05.2021	651.41 €	0.5	4395	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jun'21 - Project manager	30.06.2021	30.06.2021	651.41 €	0.5	3359	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jul'21 - Project manager	30.07.2021	30.07.2021	651.41 €	0.5	3087	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Aug'21 - Project manager	31.08.2021	31.08.2021	651.41 €	0.5	3494	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Sept'21 - Project manager	30.09.2021	30.09.2021	651.41 €	0.5	3789	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Oct'21 - Project manager	29.10.2021	29.10.2021	651.41 €	0.5	3474	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Nov'21 - Project manager	30.11.2021	30.11.2021	651.41 €	0.5	5898	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Dec'21 - Project manager	30.12.2021	30.12.2021	651.41 €	0.5	6447	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jan'22 - Project manager	31.01.2022	31.01.2022	651.41 €	0.5	5614	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for May'22 - Project manager	31.05.2022	31.05.2022	385.70 €	0.3	7203	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jun'22 - Project manager	30.06.2022	30.06.2022	392.33 €	0.3	3592	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jul'22 - Project manager	29.07.2022	29.07.2022	390.85 €	0.3	3525	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Aug'22 - Project manager	31.08.2022	31.08.2022	515.70 €	0.4	3693	Sylejman Burjaku	Timesheet, pay slip, bank statement, salary calculation
1.1.1.4 Project Officer IADK			7,956.16 €	6.92		7,650.00 €	93.84 €
Salary for September'20 - Project Officer	30.09.2020	30.09.2020	450.68 €	0.5	3910	Behare Minaku	Timesheet, pay slip, bank statement, contract salary calculation
Salary for October'20 - Project Officer	30.10.2020	30.10.2020	450.68 €	0.5	2049	Behare Minaku	Timesheet, pay slip, bank statement, salary calculation
Salary for November'20 - Project Officer	30.11.2020	30.11.2020	450.68 €	0.5	2130	Behare Minaku	Timesheet, pay slip, bank statement, salary calculation
Salary for December'20 - Project Officer	30.12.2020	30.12.2020	450.68 €	0.5	2654	Behare Minaku	Timesheet, pay slip, bank statement, salary calculation
Salary for Jan'21 - Project Officer	29.01.2021	29.01.2021	493.60 €	0.55	3596	Behare Minaku	Timesheet, pay slip, bank statement, salary calculation

Salary for Feb21 - Project Officer	28/02/2021	28/02/2021	500.78 €	0.55	1712	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Feb21 - Project Officer
Salary for Mar21 - Project Officer	31/03/2021	30/03/2021	450.64 €	0.5	3033	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Mar21 - Project Officer
Salary for Apr21 - Project Officer	30/04/2021	30/04/2021	495.78 €	0.63	4043	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Apr21 - Project Officer
Salary for May21 - Project Officer	31/05/2021	31/05/2021	450.69 €	0.5	4407	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for May21 - Project Officer
Salary for Jun21 - Project Officer	30/06/2021	30/06/2021	450.69 €	0.5	3370	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Jun21 - Project Officer
Salary for Jul21 - Project Officer	30/07/2021	30/07/2021	450.69 €	0.5	3033	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Jul21 - Project Officer
Salary for Aug21 - Project Officer	31/08/2021	31/08/2021	450.69 €	0.5	3508	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Aug21 - Project Officer
Salary for Sep21 - Project Officer	30/09/2021	30/09/2021	450.69 €	0.5	3890	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Sep21 - Project Officer
Salary for Oct21 - Project Officer	29/10/2021	29/10/2021	450.69 €	0.5	3653	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Oct21 - Project Officer
Salary for Nov21 - Project Officer	30/11/2021	30/11/2021	450.69 €	0.5	5931	Behara Minaku		1 (timesheet, pay slip, bank statement)	Salary for Nov21 - Project Officer
Salary for Jan22 - Project Officer	31/01/2022	31/01/2022	657.89 €	0.86	5624, 5765	Saraa Shagri		1 (timesheet, pay slip, bank statement)	Salary for Jan22 - Project Officer
The unaccepted amount from inform report	31/01/2022	31/01/2022	205.35 €			Behara Minaku		1 (timesheet, pay slip, bank statement)	The unaccepted amount from inform report
1.1.2 Administrative/ support staff									
1.1.2.1 Finance Manager/ MNE									
Gross salary August 2020	31/08/2020	22/09/2020	650.00 €	0.5	3219	Dragana Krivacic		1 (timesheet, bank statement, contract, salary calculation)	
Gross salary September 2020	30/09/2020	05/10/2020	550.00 €	0.5	5230	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary October 2020	31/10/2020	20/11/2020	650.00 €	0.5	8270	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary November 2020	30/11/2020	27/11/2020-	650.00 €	0.5	10276	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary December 2020	31/12/2020	24/12/2020	650.00 €	0.5	1110	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary January 2021	31/01/2021	29/01/2021	650.00 €	0.5	1623	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary February 2021	28/02/2021	03/04/2021	650.00 €	0.5	2042	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary March 2021	31/03/2021	02/04/2021	650.00 €	0.5	77	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary April 2021	30/04/2021	29/04/2021	650.00 €	0.5	100	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary May 2021	31/05/2021	28/05/2021	650.00 €	0.5	121	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary June 2021	30/06/2021	09/07/2021	650.00 €	0.5	156	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Salary July 2021	31/07/2021	13/08/2021	650.00 €	0.5	185	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	July 2021 salary has been omitted from previous report by mistake
Gross salary August 2021	31/08/2021	14/09/2021	650.00 €	0.5	212	Dragana Krivacic		1 (timesheet, bank statement, contract, salary calculation)	
Gross salary September 2021	30/09/2021	08/10/2021	650.00 €	0.5	233	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	
Gross salary October 2021	31/10/2021	18/11/2021	650.00 €	0.5	288	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	Delays in payment due to systematisation of department
Salary November 2021	31/11/2021	28/03/2022	650.00 €	0.5	1	Dragana Krivacic		1 (timesheet, bank statement)	Delays in payment due to systematisation of department
Salary December 2021	31/12/2021	28/03/2022	650.00 €	0.5	1	Dragana Krivacic		1 (timesheet, bank statement)	Delays in payment due to systematisation of department
Gross salary January 2022	31/01/2022	see comment	650.00 €	0.5	n/a	Dragana Krivacic		1 (timesheet, bank statement, salary calculation)	paid after final submission of final report
1.1.2.2 Executive Director/ MNE									
Salary for September20 - Executive director	30/09/2020	30/09/2020	164.33 €	0.2	3887	Zehra Bunjak		1 (timesheet, pay slip, bank statement, contract, salary calculation)	Salary for September20 - Executive director
Salary for October20 - Executive director	30/10/2020	30/10/2020	340.19 €	0.2	2223	Zehra Bunjak		1 (timesheet, pay slip, bank statement, contract, salary calculation)	Salary for October20 - Executive director
Salary for November20 - Executive director	30/11/2020	30/11/2020	350.59 €	0.15	2165	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for November20 - Executive director
Salary for December20 - Executive director	30/12/2020	30/12/2020	209.40 €	0.13	2027	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for December20 - Executive director
Salary for Jan21 - Executive director	29/01/2021	29/01/2021	381.47 €	0.10	1830	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for Jan21 - Executive director
Salary for Feb21 - Executive director	28/02/2021	26/02/2021	356.21 €	0.15	1466	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for Feb21 - Executive director
Salary for Mar21 - Executive director	31/03/2021	31/03/2021	331.74 €	0.14	3094	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for Mar21 - Executive director
Salary for Apr21 - Executive director	30/04/2021	30/04/2021	594.21 €	0.25	4024	Zehra Bunjak		1 (timesheet, pay slip, bank statement)	Salary for Apr21 - Executive director
			6,067.17 €	3.98					
			6,680.00 €		12.83 €				

Salary for May'21 - Executive director	31/05/2021	31/05/2021	707,70 €	0,3	4.97	Zenei Burjaku	8.390,00 €	1.744,54 €	Timesheet, pay slip, bank statement	Salary for May'21 - Executive director
Salary for Jun'21 - Executive director	30/06/2021	30/06/2021	690,21 €	0,26	3.550	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Jun'21 - Executive director
Salary for Jul'21 - Executive director	30/07/2021	30/07/2021	690,03 €	0,27	3.078	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Jul'21 - Executive director
Salary for Aug'21 - Executive director	31/08/2021	31/08/2021	544,96 €	0,23	3.485	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Aug'21 - Executive director
Salary for Sept'21 - Executive director	30/09/2021	30/09/2021	506,85 €	0,22	3.780	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Sept'21 - Executive director
Salary for Oct'21 - Executive director	29/10/2021	29/10/2021	572,20 €	0,24	3.442	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Oct'21 - Executive director
Salary for Nov'21 - Executive director	30/11/2021	30/11/2021	607,83 €	0,26	5.899	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Nov'21 - Executive director
Salary for Dec'21 - Executive director	31/12/2021	31/12/2021	487,54 €	0,24	6.435	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Dec'21 - Executive director
Salary for Jan'22 - Executive director	31/01/2022	31/01/2022	467,67 €	0,20	5.604	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Jan'22 - Executive director
Salary for Feb'22 - Executive director	31/05/2022	31/05/2022	205,41 €	0,09	7.194	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Feb'22 - Executive director
Salary for Mar'22 - Executive director	30/06/2022	30/06/2022	244,53 €	0,10	3.516	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Mar'22 - Executive director
Salary for Jun'22 - Executive director	29/07/2022	29/07/2022	207,66 €	0,09	3.516	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Jun'22 - Executive director
Salary for Aug'22 - Executive director	31/08/2022	31/08/2022	152,59 €	0,07	3.68	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Aug'22 - Executive director
Salary for Jun'23 - Executive director	30/06/2023	30/06/2023	179,75 €	0,07	3.958	Zenei Burjaku			Timesheet, pay slip, bank statement	Salary for Jun'23 - Executive director
1.1.2.3 Finance Manager IADK			6.655,08 €	7,71 €			8.390,00 €	1.744,54 €		
Salary for September'20 - Finance manager	30/09/2020	30/09/2020	69,07 €	0,4	3.983	Fjolla Zupaku			Timesheet, pay slip, bank statement, contract, salary calculation	Salary for September'20 - Finance manager
Salary for October'20 - Finance manager	30/10/2020	30/10/2020	111,19 €	0,4	2.624	Fjolla Zupaku			Timesheet, pay slip, bank statement, contract, salary calculation	Salary for October'20 - Finance manager
Salary for November'20 - Finance manager	30/11/2020	30/11/2020	147,32 €	0,13	2.100	Fjolla Zupaku			Timesheet, pay slip, bank statement	Salary for November'20 - Finance manager
Salary for December'20 - Finance manager	30/12/2020	30/12/2020	119,39 €	0,1	2.628	Fjolla Zupaku			Timesheet, pay slip, bank statement	Salary for December'20 - Finance manager
Salary for Jan'21 - Finance manager	29/01/2021	29/01/2021	124,71 €	0,11	3.951	Fjolla Zupaku			Timesheet, pay slip, bank statement	Salary for Jan'21 - Finance manager
Salary for Feb'21 - Finance manager	26/02/2021	26/02/2021	128,34 €	0,11	1.687	Fjolla Zupaku			Timesheet, pay slip, bank statement	Salary for Feb'21 - Finance manager
Salary for Mar'21 - Finance manager	31/03/2021	31/03/2021	112,91 €	0,1	3.965	Fjolla Zupaku			Timesheet, pay slip, bank statement	Salary for Mar'21 - Finance manager
Salary for Apr'21 - Finance manager	30/04/2021	30/04/2021	332,94 €	0,53	4.028	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Apr'21 - Finance manager
Salary for May'21 - Finance manager	31/05/2021	31/05/2021	342,33 €	0,57	4.331	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for May'21 - Finance manager
Salary for Jun'21 - Finance manager	30/06/2021	30/06/2021	231,23 €	0,43	3.354	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Jun'21 - Finance manager
Salary for Jul'21 - Finance manager	30/07/2021	30/07/2021	234,97 €	0,4	3.082	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Jul'21 - Finance manager
Salary for Aug'21 - Finance manager	31/08/2021	31/08/2021	334,22 €	0,56	3.489	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Aug'21 - Finance manager
Salary for Sept'21 - Finance manager	30/09/2021	30/09/2021	452,82 €	0,67	3.784	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Sept'21 - Finance manager
Salary for Oct'21 - Finance manager	29/10/2021	29/10/2021	398,68 €	0,5	3.446	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Oct'21 - Finance manager
Salary for Nov'21 - Finance manager	30/11/2021	30/11/2021	507,58 €	0,6	5.993	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Nov'21 - Finance manager
Salary for Dec'21 - Finance manager	31/12/2021	31/12/2021	378,93 €	0,4	6.441	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Dec'21 - Finance manager
Salary for Jan'22 - Finance manager	31/01/2022	31/01/2022	376,91 €	0,4	5.609	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Jan'22 - Finance manager
Salary for Feb'22 - Finance manager	31/05/2022	31/05/2022	320,95 €	0,3	7.166	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Feb'22 - Finance manager
Salary for Jun'22 - Finance manager	30/06/2022	30/06/2022	331,43 €	0,3	3.518	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Jun'22 - Finance manager
Salary for Jul'22 - Finance manager	29/07/2022	29/07/2022	335,16 €	0,3	3.518	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Jul'22 - Finance manager
Salary for Aug'22 - Finance manager	31/08/2022	31/08/2022	440,69 €	0,4	3.696	Arindë Hyseni			Timesheet, pay slip, bank statement	Salary for Aug'22 - Finance manager
Salary for Apr'23 - Finance manager	28/04/2023	28/04/2023	272,64 €	0,22	2.623	Aridian Jashari			Timesheet, pay slip, bank statement	Salary for Apr'23 - Finance manager
Salary for May'23 - Finance manager	31/05/2023	31/05/2023	204,97 €	0,18	3.777	Aridian Jashari			Timesheet, pay slip, bank statement	Salary for May'23 - Finance manager
Salary for Jun'23 - Finance manager	30/06/2023	30/06/2023	277,04 €	0,25	3.978	Aridian Jashari			Timesheet, pay slip, bank statement	Salary for Jun'23 - Finance manager
1.1.2.4 Procurement Officer IADK			4.710,76 €	5,67 €			5.432,00 €	721,24 €		

Salary for September'20 - Procurement Officer	30/09/2020	30/09/2020	18,03 €	0,3	3650	Besarta Hajrqi	Timesheet, pay slip, bank statement, contract, salary statement, salary regulation	Salary for September'20 - Procurement Officer
Salary for October'20 - Procurement Officer	30/10/2020	30/10/2020	32,01 €	0,3	2628	Besarta Hajrqi	Timesheet, pay slip, bank statement, salary regulation	Salary for October'20 - Procurement Officer
Salary for November'20 - Procurement Officer	30/11/2020	30/11/2020	34,87 €	0,04	2109	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for November'20 - Procurement Officer
Salary for December'20 - Procurement Officer	30/12/2020	30/12/2020	354,58 €	0,39	2631	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for December'20 - Procurement Officer
Salary for Jan'21 - Procurement Officer	29/01/2021	29/01/2021	380,75 €	0,42	3624	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Jan'21 - Procurement Officer
Salary for Feb'21 - Procurement Officer	29/02/2021	29/02/2021	320,22 €	0,30	1650	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Feb'21 - Procurement Officer
Salary for Mar'21 - Procurement Officer	31/03/2021	31/03/2021	268,58 €	0,29	3628	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Mar'21 - Procurement Officer
Salary for Apr'21 - Procurement Officer	30/04/2021	30/04/2021	331,50 €	0,3	4027	Ajlana Pasi	Timesheet, pay slip, bank statement	Salary for Apr'21 - Procurement Officer
Salary for May'21 - Procurement Officer	30/09/2021	30/09/2021	290,24 €	0,3	3353	Besarta Hajrqi	Timesheet, pay slip, bank statement, contract	Salary for May'21 - Procurement Officer
Salary for Jun'21 - Procurement Officer	30/07/2021	30/07/2021	279,97 €	0,3	3681	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Jun'21 - Procurement Officer
Salary for Jul'21 - Procurement Officer	31/08/2021	31/08/2021	288,72 €	0,3	3488	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Jul'21 - Procurement Officer
Salary for Aug'21 - Procurement Officer	30/09/2021	30/09/2021	331,31 €	0,34	3783	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Aug'21 - Procurement Officer
Salary for Oct'21 - Procurement Officer	29/10/2021	29/10/2021	288,03 €	0,3	3445	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Oct'21 - Procurement Officer
Salary for Nov'21 - Procurement Officer	30/11/2021	30/11/2021	247,27 €	0,41	5892	Besarta Hajrqi	Timesheet, pay slip, bank statement	Salary for Nov'21 - Procurement Officer
Salary for Dec'21 - Procurement Officer	31/12/2021	31/12/2021	174,63 €	0,3	6442	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for Dec'21 - Procurement Officer
Salary for Jan'22 - Procurement Officer	31/01/2022	31/01/2022	198,73 €	0,3	5610	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for Jan'22 - Procurement Officer
Salary for May'22 - Procurement Officer	31/05/2022	31/05/2022	64,48 €	0,11	7198	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for May'22 - Procurement Officer
Salary for Jun'22 - Procurement Officer	30/06/2022	30/06/2022	68,56 €	0,11	3519	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for Jun'22 - Procurement Officer
Salary for Jul'22 - Procurement Officer	29/07/2022	29/07/2022	62,60 €	0,1	3519	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for Jul'22 - Procurement Officer
Salary for Aug'22 - Procurement Officer	31/08/2022	31/08/2022	61,85 €	0,1	3687	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for Aug'22 - Procurement Officer
Salary for April'23 - Procurement Officer	28/04/2023	28/04/2023	172,47 €	0,25	2624	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for April'23 - Procurement Officer
Salary for May'23 - Procurement Officer	31/05/2023	31/05/2023	122,83 €	0,18	3778	Jehona Drevnja	Timesheet, pay slip, bank statement	Salary for May'23 - Procurement Officer
13 Per diems for misallocation								
13.1 Abroad (staff assigned to the Action)								
13.1.1 Per diems for MNE project team								
Petar Nuculovic - per diems study visit - Kosovo	04/07/2022	07/04/2022	188,00 € 195,00 €				Travel order, bank statement, photos, Agenda	Study visit of MNE beneficiaries of MAP to Kosovo
13.2 Local (staff assigned to the Action)								
13.2.1 Per diems for MNE project team								
Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...	19/11/2021	19/11/2021	483,11 €	8,78			Advance expenses document, Distribution report, List of participants, Accommodation invoice, Agenda	Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...
Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...	23/11/2021	23/11/2021	108,50 €	1,97		Zenel Bunjaku	Advance expenses document, Distribution report, List of participants, Accommodation invoice, Agenda	Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...
Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...	23/11/2021	23/11/2021	90,17 €	1,64		Besarta Hajrqi	Advance expenses document, Distribution report, List of participants, Accommodation invoice, Agenda	Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...
Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...	23/11/2021	23/11/2021	90,17 €	1,64		Fajla Zueku	Advance expenses document, Distribution report, List of participants, Accommodation invoice, Agenda	Sett of advance taken PR No 31/21 on 04/11/2021. Ref: KDXK. Per diem expenses in Albania and ...
Sett of advance taken PR No 131/23 on 26/06/2023 Ref:KO. Per diem expenses in Montenegro	26/06/2023	26/06/2023	3,50 €	0,06		Zenel Bunjaku	Advance expenses document, Distribution report, List of participants, Accommodation invoice, Agenda	Sett of advance taken PR No 131/23 on 26/06/2023 Ref:KO. Per diem expenses in Montenegro

Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro	27.06.2023	27.06.2023	0.06				3.50 €	0.06	Zeneil Burjaku				Advance expenses document, Distribution report, List of participants, Accommodation Invoice Agenda	Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro
Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro	27.06.2023	27.06.2023	0.14				7.60 €	0.14	Zeneil Burjaku				Advance expenses document, Distribution report, List of participants, Accommodation Invoice Agenda	Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro
Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro	27.06.2023	27.06.2023	1.00				55.00 €	1.00	Zeneil Burjaku				Advance expenses document, Distribution report, List of participants, Accommodation Invoice Agenda	Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro
Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro	30.06.2023	30.06.2023	0.63				34.50 €	0.63	Zeneil Burjaku				Advance expenses document, Distribution report, List of participants, Accommodation Invoice Agenda	Settl of advance taken PR No 131/23 on 26.06.2023 Ref KD Per diem expenses in Montenegro
1.3.3 Seminar/conference participants														
Subtotal Human Resources														
2. Travel														
2.1 International travel														
2.2 Local transportation														
2.2.1 Fuel for the project team activities MNE														
Usage of private vehicle for project purposes, Travel order no. 1	21.12.2020	23.12.2020	268	1/0	Ena Lujtanovic		67.00 €	73.03 €			140.03 €		Travel log, Travel order, Bank statement	
2.2.2 Fuel for the project team activities IADK														
Expenses for vehicles for September'20	20.10.2020	20.10.2020	26,222.00	1340	IADK		7,866.60 €	26,222.00			7,873.41 €	6.81 €	Bank statement, KM report, vehicle log	Expenses for vehicles for September'20
Expenses for vehicles for October'20	13.11.2020	13.11.2020	101.40 €	1754	IADK		56.70 €	0.011667687					Bank statement, KM report, vehicle log	Expenses for vehicles for October'20
Expenses for vehicles for November'20	14.12.2020	14.12.2020	108.90 €	2595	IADK		101.40 €	0.0203664188					Bank statement, KM report, vehicle log	Expenses for vehicles for November'20
Expenses for vehicles for December'20	28.01.2021	28.01.2021	203.20 €	2679	IADK		203.20 €	0.042393206					Bank statement, KM report, vehicle log	Expenses for vehicles for December'20
Expenses for vehicles for Jan'21	08.02.2021	08.02.2021	315.30 €	2781	IADK		315.30 €	0.054376543					Bank statement, KM report, vehicle log	Expenses for vehicles for Jan'21
Expenses for vehicles for Feb'21	09.03.2021	09.03.2021	332.10 €	1601	IADK		332.10 €	0.058333233					Bank statement, KM report, vehicle log	Expenses for vehicles for Feb'21
Expenses for vehicles for Mar'21	16.04.2021	16.04.2021	337.60 €	1272	IADK		337.60 €	0.059506173					Bank statement, KM report, vehicle log	Expenses for vehicles for Mar'21
Expenses for vehicles for Apr'21	11.05.2021	11.05.2021	378.30 €	3773	IADK		378.30 €	0.071663506					Bank statement, KM report, vehicle log	Expenses for vehicles for Apr'21
Expenses for vehicles for May'21	05.06.2021	05.06.2021	598.00 €	1725	IADK		598.00 €	0.120387654					Bank statement, KM report, vehicle log	Expenses for vehicles for May'21
Expenses for vehicles for Jun'21	15.07.2021	15.07.2021	485.40 €	2000	IADK		485.40 €	0.089976543					Bank statement, KM report, vehicle log	Expenses for vehicles for Jun'21
Expenses for vehicles for Jul'21	13.08.2021	13.08.2021	738.80 €	831	IADK		738.80 €	0.150987654					Bank statement, KM report, vehicle log	Expenses for vehicles for Jul'21
Expenses for vehicles for Aug'21	10.09.2021	10.09.2021	701.70 €	1174	IADK		701.70 €	0.144382716					Bank statement, KM report, vehicle log	Expenses for vehicles for Aug'21
Expenses for vehicles for Sept'21	13.10.2021	13.10.2021	850.20 €	1587	IADK		850.20 €	0.174938272					Bank statement, KM report, vehicle log	Expenses for vehicles for Sept'21
Expenses for vehicles for Oct'21	30.11.2021	30.11.2021	797.40 €	4127	IADK		797.40 €	0.164074074					Bank statement, KM report, vehicle log	Expenses for vehicles for Oct'21
Expenses for vehicles for Nov'21	28.12.2021	28.12.2021	369.60 €	3852	IADK		369.60 €	0.076049383					Bank statement, KM report, vehicle log	Expenses for vehicles for Nov'21
Expenses for vehicles for Dec'21	31.12.2021	31.12.2021	34.20 €	2011	IADK		34.20 €	0.007037037					Bank statement, KM report, vehicle log	Expenses for vehicles for Dec'21
Expenses for vehicles for Jan'22	31.01.2022	31.01.2022	113.10 €	5639	IADK		113.10 €	0.023271605					Bank statement, KM report, vehicle log	Expenses for vehicles for Jan'22
Expenses for vehicles for May'22	23.06.2022	23.06.2022	89.10 €	2571	IADK		89.10 €	0.018333333					Bank statement, KM report, vehicle log	Expenses for vehicles for May'22
Expenses for vehicles for Jun'22	26.07.2022	26.07.2022	574.20 €	3373	IADK		574.20 €	0.118148148					Bank statement, KM report, vehicle log	Expenses for vehicles for Jun'22
Expenses for vehicles for Jul'22	29.08.2022	29.08.2022	374.40 €	1976	IADK		374.40 €	0.077037037					Bank statement, KM report, vehicle log	Expenses for vehicles for Jul'22
Expenses for vehicles for Aug'22	31.08.2022	31.08.2022	163.80 €	3713	IADK		163.80 €	0.037037004					Bank statement, KM report, vehicle log	Expenses for vehicles for Aug'22
Expenses for vehicles for Jun'23	30.06.2023	30.06.2023	153.00 €	4219	IADK		153.00 €	0.031481481					Bank statement, KM report, vehicle log	Expenses for vehicles for Jun'23
Subtotal Travel														
7,933.60 €														
8,013.44 €														
79.84 €														

3 Equipment and supplies											
3.1 Purchase or rent of vehicles											
3.2 Furniture, computer equipment											
3.2.1	Laptops for MNE project team members	15/09/2020	22/08/2020	1,291.40 €	1	3219	Malivon Retail	1,361.30 €	100.90 €	Invoice, Bank statement, VAT	
2	Laptops for Project team										
3.2.2	Printer, scanner for MNE team	15/09/2020	22/08/2020	288.73 €	1	3219	Malivon Retail	590.00 €	267.27 €	Invoice, Bank statement, VAT	
4	Printer, scanner for MNE team										
3.2.3	Laptops for Kosovo project team members	07/12/2020	18/12/2020	1,592.00 €	2	1722	Future Bils	1,600.00 €	8.00 €	Invoice, bank statement, PO, Activity report, Document for VAT exemption, GRN	Supply with laptops and printers/scanner acc to PO 50/20
3.2.4	Printers/scanner for Kosovo team	07/12/2020	19/12/2020	427.00 €	1	1722	Future Bils	427.00 €	0.00 €	Invoice, bank statement, PO, Activity report, Document for VAT exemption, GRN	Supply with laptops and printers/scanner acc to PO 50/20
3.2.5	Furniture for Podgorica office	19/09/2020	22/09/2020	497.70 €	1	3219	Emergent	738.70 €	241.0 €	Invoice, Bank statement, VAT	By notification the amount of 738.7 EUR has been reallocated from the budget line 3.2.1
Office furniture		05/02/2021	04/03/2021	210.90 €	1	2052	Emergent			Invoice, Bank statement, VAT	
3.3 Machines, tools											
3.4 Spare parts/equipment for machines, tools											
3.5 Other (please specify)											
3.5.1 Procurement of dairy equipment in MNE (Act 2)											
3.5.1.1 Printer for MNE											
3.5.1.2 Other office equipment											
3.5.1.3 Trolley											
3.5.1.4	Ladiceza 3001	27/09/2023	10/10/2023	16,232.03 €	8	05732	Agroudo d o o	16,400.00 €	167.97 €	Contract, Invoice, bank statement, Tender dossier	Deleted budget line
3.5.1.5	Making device	27/09/2023	10/10/2023	3,756.69 €	8	05732	Agroudo d o o	4,000.00 €	243.31 €	Contract, Invoice, bank statement, Tender dossier	Deleted budget line
3.5.2 Procurement of medical and aromatic herbs equipment (Act 2)											
3.5.2.1 Packaging equipment											
3.5.2.2 Herb (Contract 05/659)											
3.5.2.3	Herbs processing equipment for distillation and production of essential oils	27/09/2023	09/10/2023	11,448.00 €	1	05735	Agroudo d o o	12,150.00 €	702.00 €	Contract, Invoice, bank statement, Tender dossier	
3.5.3	Oilive sector (Act 2) MNE										
3.5.3.1	Machine for processing	27/09/2023	16/11/2023	42,030.85 €	1	06398	Agroudo d o o	43,000.00 €	69.15 €	Contract, Invoice, bank statement, Tender dossier	
3.5.3.2	Machine for processing of olive oil - 1 part	27/09/2023	10 to be paid	20,000.00 €	1	na	Agroudo d o o			Contract, Invoice, bank statement, Tender dossier	to be paid
3.5.3.3	Machine for processing of olive oil - 11 part									Contract, Invoice, bank statement, Tender dossier	Deleted budget line
3.5.4 Procurement of medical and aromatic herbs and equipment MS											
Medical and aromatic herbs acc. to CO no. 10/21		21/09/2021	27/05/2021	16,540.00 €	1	1468	Agroudo d o o	71,119.00 €	0.00 €	Invoice, bank statement, PO, GSN, Activity report, Physiological analysis of herbs	Medical and aromatic herbs acc. to CO no. 10/21
Medical and aromatic herbs acc. to CO no. 10/21		22/09/2021	29/06/2021	7,274.50 €	1	1459	Agroudo d o o			Invoice, bank statement, VAT exemption document, Contract, GSN, Activity report	Medical and aromatic herbs acc. to CO no. 10/21

09/08/2021	19/08/2021	22,000.00 €	1	859	Haxhijaha NPT				Invoice, bank statement, Contract, GRN, Activity report	Agriculture equipment for beneficiaries acc to CO no. 14/21
10/08/2021	19/08/2021	23,264.50 €	1	858	Kastrici N SH				Invoice, bank statement, VAT exemption document, GRN, Activity report, Contract, Amendment contract	Drying greenhouses and shelves for beneficiaries acc. to CO no. 12/21
Subtotal Equipment and supplies										
4. Local office										
4.1 Vehicle costs										
4.2 Office rent										
4.3 Consumables										
4.3.1. Office supplies MNE										
14/10/2020	05/10/2020	628.72 €		5230	Krygja Promet DOO				Invoice, Bank statement, VAT	
02/04/2021	29/04/2021	164.78 €		100	Krygja Promet DOO				Invoice, Bank statement, VAT	
23/08/2021	14/09/2021	106.73 €		212	Krygja Promet DOO				Invoice, Bank statement, VAT	
4.3.2 Office supplies Kosovo										
20/10/2020	30/10/2020	1,018.55 €	1	2036	Europrint Sh.p.k			1,080.00 €	409.27 €	Material for office acc to CO No. 30/20
20/10/2020	13/11/2020	52.42 €	1	1759	Europrint Sh.p.k				Invoice, Bank statement, GRN, activity report, Document for VAT exemption	Material for office acc to CO No. 30/20-Payment for remaining part for folders
07/12/2020	30/12/2020	45.90 €	1	3620	Shkelle Shko Sh P K				Invoice, bank statement, Document for VAT exemption	Supply with hand papers for office needs
15/12/2020	18/12/2020	35.59 €	1	734	Rikon N T SH				Invoice, bank statement, Document for VAT exemption	Supply with toner cartridges for office needs
08/02/2021	08/02/2021	33.75 €	1	2770	Blendi NTG				Invoice, bank statement, Document for VAT exemption	Business cards for IADK staff
26/03/2021	31/03/2021	45.30 €	1	3442	Shkelle Shko Sh P K				Invoice, bank statement, Document for VAT exemption	Supply with hand paper for office needs
02/04/2021	08/04/2021	37.09 €	1	998	Osa Termastem sh.p.k				Invoice, bank statement, GRN, activity report, Document for VAT exemption, PO	Wall cabinets acc to PO no. 76/21
06/04/2021	06/04/2021	31.68 €	1	1010	Blendi NTG				Invoice, bank statement, Document for VAT exemption	Supply with toner cartridge acc. to PO 01/20 of FA 09/21-1
14/04/2021	30/04/2021	24.66 €	1	4068	EUROPRINTY SH P K				Invoice, bank statement, Document for VAT exemption, GRN	Office material acc. to PO 01/21 of FA 06/21
14/04/2021	30/04/2021	44.51 €	1	4053	EUROPRINTY SH P K				Invoice, bank statement, Document for VAT exemption, GRN, PO	Office material acc. to PO 01/21 of FA 09/21
26/05/2021	04/06/2021	14.15 €	1	1940	Shkelle Shko Sh P K				Invoice, Bank statement, Document for VAT exemption	Supply with masks for office needs
15/05/2021	29/06/2021	16.91 €	1	1965	Arika Group Sh.p.k				Invoice, Bank statement, Document for VAT exemption	Water for office needs
09/07/2021	06/08/2021	58.05 €	1	1477	Shkelle Shko Sh P K				Invoice, Bank statement, Document for VAT exemption	Supply with hand paper for office needs
14/08/2021	24/08/2021	47.15 €	1	1617	EUROPRINTY SH P K				Invoices, Bank statement, Document for VAT exemption, GRN	Office supplies acc to FA 09/21
14/08/2021	20/08/2021	17.22 €	1	1593	Rikon N T SH				Invoice, Bank statement, Document for VAT exemption	Supply with toners for office needs
18/08/2021	24/08/2021	37.05 €	1	1622	Blendi NTG				Invoice, Bank statement, Document for VAT exemption, GRN	Toner for office needs acc to FA 09/21-1
14/09/2021	15/09/2021	32.19 €	1	2669	Shkelle Shko Sh P K				Invoice, Bank statement, Document for VAT exemption	Supply with masks and disinfectants
21/09/2021	24/09/2021	200.05 €	1	1677	Comtrade				Invoice, bank statement, Document for VAT exemption, Activity Report, GRN, Contract for supply	Supply with discs according to CO no. 40/21
01/10/2021	07/10/2021	78.10 €	1	1754	Comtrade				Invoice, bank statement, Document for VAT exemption, GRN	Supply with discs according to Contract No 40/21
23/11/2021	29/12/2021	80.62 €	1	1258	EUROPRINTY SH P K				Invoice, bank statement, Waybill, Document for VAT exemption, Purchase Order	Supply with office supplies acc. to PO 02/21 of FA 09/21
23/12/2021	29/12/2021	25.37 €	1	1252	Shkelle Shko Sh P K				Invoice, Bank statement, Document for VAT exemption	Supply with hand paper for office needs
4.4 Other services (telifaz, electricity/heating, maintenance)										
30/09/2020	05/10/2020	1,931.37 €	22	1644	Partner Sh.p.k			1,940.00 €	8.63 €	Security expenses for September/20
42.00 €										

Security expenses for November'20	30/11/2020	10/12/2020	42,00 €	916	PAINTER SH P K	Invoice, bank statement	Security expenses for November'20
Telephone expenses for Oct'20	31/10/2020	06/11/2020	11,61 €	203	IPKO	Document for VAT exemption	Telephone expenses for Oct'20
Telephone expenses for Sept'20	31/10/2020	11/11/2020	20,54 €	1434	PTK SIA	Invoice, bank statement	Telephone expenses for Sept'20
Telephone expenses for Nov'20	30/11/2020	10/12/2020	3,20 €	921	IPKO	Invoice, bank statement	Telephone expenses for Nov'20
Telephone expenses for October'20	31/12/2020	21/01/2021	2,81 €	1168	PTK SIA	Invoice, bank statement	Telephone expenses for October'20
Internet expenses for Dec'20	31/12/2020	18/01/2021	10,71 €	686	IPKO	Invoice, bank statement	Internet expenses for Dec'20
Security expenses for Dec'20	31/12/2020	10/12/2020	45,05 €	923	IPKO	Invoice, bank statement	Security expenses for Dec'20
Security expenses for Jan'21	31/01/2021	08/02/2021	14,54 €	2777	IPKO	Invoice, bank statement	Security expenses for Jan'21
Telephone expenses for Jan'21	31/01/2021	08/02/2021	14,54 €	2777	IPKO	Invoice, bank statement	Telephone expenses for Jan'21
Payment for Zoom subscription for 2021. Payment made by Eliot Gergun as per Invoice#577124	17/01/2021	03/02/2021	41,90 €	1505	ZOOM	Invoice, bank statement	Payment for Zoom subscription for 2021. Payment made by Eliot Gergun as per Invoice#577124
Telephone expenses for Jan'21	02/02/2021	13/02/2021	6,20 €	1539	PTK SIA	Invoice, bank statement	Telephone expenses for Jan'21
Telephone expenses for Feb'21	28/02/2021	16/03/2021	10,69 €	1683	IPKO	Invoice, bank statement	Telephone expenses for Feb'21
Telephone expenses for Feb'21	04/03/2021	09/03/2021	11,43 €	1603	PTK SIA	Invoice, bank statement	Telephone expenses for Feb'21
Telephone expenses for March'21	31/03/2021	13/04/2021	10,79 €	1734	IPKO	Invoice, bank statement	Telephone expenses for March'21
Telephone expenses for March'21	04/04/2021	07/04/2021	20,92 €	708	PTK SIA	Invoice, bank statement	Telephone expenses for March'21
Internet expenses for Feb'21	01/02/2021	08/02/2021	45,05 €	2783	IPKO	Invoice, bank statement	Internet expenses for Feb'21
Internet expenses for April'21	01/04/2021	08/04/2021	45,05 €	992	IPKO	Invoice, bank statement	Internet expenses for April'21
Microsoft services for Mar'21	31/03/2021	08/04/2021	13,95 €	991	IPKO	Invoice, bank statement	Microsoft services for Mar'21
Security expenses for April'21	30/04/2021	11/05/2021	42,00 €	3185	PAINTER SH P K	Invoice, bank statement	Security expenses for April'21
Telephone expenses for Apr'21	30/04/2021	11/05/2021	16,35 €	3081	IPKO	Invoice, bank statement	Telephone expenses for Apr'21
Security expenses for Jun'21	30/06/2021	02/07/2021	42,75 €	2616	PAINTER SH P K	Invoice, bank statement	Security expenses for Jun'21
Telephone expenses for Apr'21	08/06/2021	11/05/2021	14,80 €	3789	PTK SIA	Invoice, bank statement	Telephone expenses for Apr'21
Telephone expenses for May'21	31/05/2021	09/06/2021	21,40 €	1711	IPKO	Invoice, bank statement	Telephone expenses for May'21
Telephone expenses for May'21	04/06/2021	09/06/2021	17,63 €	1746	PTK SIA	Invoice, bank statement	Telephone expenses for May'21
Telephone expenses for June'21	30/06/2021	09/07/2021	20,15 €	1589	IPKO	Invoice, bank statement	Telephone expenses for June'21
Telephone expenses for Jun'21	30/06/2021	09/07/2021	12,46 €	1594	PTK SIA	Invoice, bank statement	Telephone expenses for Jun'21
Internet expenses for Jul'21	01/07/2021	09/07/2021	45,00 €	1516	IPKO	Invoice, bank statement	Internet expenses for Jul'21
Service of printer for Jul'21	15/07/2021	13/08/2021	16,12 €	826	Rikon N T SH	Invoice, bank statement, Document for VAT exemption	Service of printer for Jul'21
Security expenses for Jul'21	31/07/2021	06/08/2021	20,28 €	1484	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Jul'21
Telephone expenses for Jul'21	31/07/2021	06/08/2021	19,93 €	1502	IPKO	Invoice, bank statement, Document for VAT exemption	Telephone expenses for Jul'21
Service of printer Kyocera	29/07/2021	15/09/2021	3,28 €	2863	Instalation	Invoice, bank statement, Document for VAT exemption	Service of printer Kyocera
Usage of printer for the period May-Jul'21	30/07/2021	06/09/2021	39,48 €	2296	Rikon N T SH	Invoice, bank statement, Document for VAT exemption, Service contract	Usage of printer for the period May-Jul'21
Microsoft services for Jul'21	31/07/2021	06/08/2021	18,95 €	1489	IPKO	Invoice, bank statement	Microsoft services for Jul'21
Security expenses for Aug'21	31/08/2021	06/09/2021	20,62 €	2299	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Aug'21
Security expenses for Sept'21	30/09/2021	01/10/2021	22,42 €	199	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Sept'21
Telephone expenses for Jul'21	07/08/2021	13/08/2021	15,34 €	837	PTK SIA	Invoice, bank statement	Telephone expenses for Jul'21
Telephone expenses for Aug'21	31/08/2021	10/09/2021	21,55 €	1157	IPKO	Invoice, bank statement	Telephone expenses for Aug'21
Telephone expenses for Aug'21	05/09/2021	10/09/2021	24,57 €	1189	PTK SIA	Invoice, bank statement	Telephone expenses for Aug'21
Telephone expenses for Sept'21	30/09/2021	07/10/2021	23,48 €	1761	IPKO	Invoice, bank statement	Telephone expenses for Sept'21
Telephone expenses for Sept'21	06/10/2021	13/10/2021	21,41 €	1602	PTK SIA	Invoice, bank statement	Telephone expenses for Sept'21
Internet expenses for Oct'21	01/10/2021	07/10/2021	45,00 €	1767	IPKO	Invoice, bank statement	Internet expenses for Oct'21
Usage of printer for Aug'21	30/08/2021	06/09/2021	12,06 €	2296	Rikon N T SH	Invoice, bank statement, Document for VAT exemption, Service contract	Usage of printer for Aug'21
Service of printer Kyocera	13/09/2021	15/09/2021	7,38 €	2863	Instalation	Invoice, bank statement, Document for VAT exemption	Service of printer Kyocera
Supply with wood pellets acc. to PO 39/21	15/09/2021	20/09/2021	206,70 €	2382	Interplast Group s.r.l. p.k	Invoice, bank statement, Document for VAT exemption, Activity Report, GRN, Contract for supply	Supply with wood pellets acc. to PO 39/21
Security expenses for Oct'21	31/10/2021	03/11/2021	22,03 €	1930	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Oct'21
Security expenses for Nov'21	30/11/2021	09/12/2021	23,63 €	740	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Nov'21
Security expenses for Dec'21	31/12/2021	17/01/2022	17,65 €	2018	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Dec'21
Security expenses for Jan'22	31/01/2022	31/01/2022	14,43 €	6586	PAINTER SH P K	Invoice, bank statement, Document for VAT exemption	Security expenses for Jan'22
Telephone expenses for Oct'21	31/10/2021	15/11/2021	21,99 €	3511	IPKO	Invoice, bank statement	Telephone expenses for Oct'21
Telephone expenses for Oct'21	03/11/2021	16/11/2021	17,58 €	1804	PTK SIA	Invoice, bank statement	Telephone expenses for Oct'21
Telephone expenses for Nov'21	30/11/2021	15/12/2021	24,56 €	2314	IPKO	Invoice, bank statement	Telephone expenses for Nov'21
Telephone expenses for Nov'21	03/12/2021	15/12/2021	12,52 €	2322	PTK SIA	Invoice, bank statement	Telephone expenses for Nov'21
Telephone expenses for Dec'21	31/12/2021	15/01/2022	18,10 €	2324	IPKO	Invoice, bank statement	Telephone expenses for Dec'21

Telephone expenses for Dec21	31.12.2021	22.01.2022	19.70 €	1535	PTK Sh A					Invoice, bank statement	Telephone expenses for Dec21
Internet expenses for Nov21	01.11.2021	16.11.2021	45.00 €	1807	IPKO					Invoice, bank statement	Internet expenses for Nov21
Internet expenses for Dec21	01.12.2021	15.12.2021	45.00 €	2318	IPKO					Invoice, bank statement	Internet expenses for Dec21
Internet expenses for Jan22	15.01.2022	15.01.2022	45.00 €	2328	IPKO					Invoice, bank statement	Internet expenses for Jan22
Usage of printer for the period Sept-Oct21	30.10.2021	17.12.2021	27.90 €	1588	Rikon N T SH					Document for VAT exemption, Invoice, bank statement	Usage of printer for the period Sept-Oct21
Usage of printer for period Nov-Dec21	31.12.2021	10.01.2022	50.46 €	1626	Rikon N T SH					Document for VAT exemption, Invoice, bank statement, Page counter	Usage of printer for period Nov-Dec21
Servicing the Richo MP 301 SPF printer	11.01.2022	17.01.2022	17.50 €	2025	Rikon N T SH					Document for VAT exemption	Servicing the Richo MP 301 SPF printer
Supply with antifreezer and service of central heating system of JADK	14.01.2022	28.01.2022	14.74 €	1854	Mitrolerm NTSH					Document for VAT exemption, Document for VAT exemption, Activity Report	Supply with antifreezer and service of central heating system of JADK
Electricity expenses for Nov21	01.12.2021	15.12.2022	54.81 €	2746	KESCO					Invoice, bank statement	Electricity expenses for Nov21
Electricity expenses for Dec21	31.12.2021	15.01.2022	47.72 €	2333	KESCO					Invoice, bank statement	Electricity expenses for Dec21
Telephone expenses for May22	31.05.2022	13.06.2022	8.72 €	2148	IPKO					Invoice, bank statement	Telephone expenses for May22
Telephone expenses for May22	05.06.2022	13.06.2022	7.25 €	2143	PTK Sh A					Invoice, bank statement	Telephone expenses for May22
Telephone expenses for Jun22	30.06.2022	13.07.2022	8.90 €	1658	IPKO					Invoice, bank statement	Telephone expenses for Jun22
Telephone expenses for Jun22	04.07.2022	15.07.2022	6.24 €	2810	PTK Sh A					Invoice, bank statement	Telephone expenses for Jun22
Telephone expenses for Jun22	31.07.2022	05.08.2022	8.24 €	1174	IPKO					Invoice, bank statement	Telephone expenses for Jun22
Telephone expenses for July22	05.08.2022	05.08.2022	6.57 €	859	PTK Sh A					Invoice, bank statement	Telephone expenses for July22
4.4.1 Communication costs for the MNE Project team			193.96 €					1,380.00 €	1,186.04 €		
Phone bill for FM (50%) - August 2020	15.09.2020	22.09.2020	14.21 €	30719	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - Sept 2020	15.10.2020	13.11.2020	16.39 €	6054	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - Oct 2020	15.11.2020	27.11.2020	10.50 €	10576	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - Nov 2020	15.12.2020	23.12.2020	12.30 €	109	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - Dec 2020	15.01.2021	29.01.2021	12.48 €	1123	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - JAN/FEB 2021	15.03.2021	05.04.2021	28.35 €	77	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - March 2021	15.04.2021	29.04.2021	20.30 €	100	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - April 2021	15.05.2021	29.05.2021	19.13 €	121	Telenor					Invoice, Bank statement	
			22.55 €								
		investigate from previous report mistake in calculation in previous report	0.98 €								
Phone bill for FM (50%) - August 2021	15.08.2021	08.10.2021	24.32 €	233	Telenor					Invoice, Bank statement	
Phone bill for FM (50%) - March-Aug 2021	15.09.2021	08.10.2021	39.82 €	233	Crogranski Telekom					Invoice, Bank statement	
Phone bill for FM (50%) - october 2022	15.10.2021	18.11.2021	20.37 €	268	Telenor					Invoice, Bank statement	
Subtotal Local office			3,672.60 €					9,390.00 €	1,707.40 €		
5. Other costs, services*											
5.1. Publishers*											
5.1.1 Design of informational and promotional material MNE (Act 1.1 and 3.2)			650.00 €					1,000.00 €	350.00 €		
5.1.1 Design of informational and promotional material MNE (Act 1.1 and 3.2)	02.11.2020	13.11.2020	650.00 €	8004	INK design studio					Single tender, Contract, Invoice, Bank statement, VAT	
5.1.2 Printing of informational material in MNE (Act 1.1)			320.00 €					657.00 €	237.00 €		Notification letter no. 1
5.1.2 Printing of informational material in MNE (Act 1.1)	02.11.2020	13.11.2020	320.00 €	6054	INK design studio					Single tender, Contract, Invoice, Bank statement, VAT	Notification letter no. 1
5.1.3 Printing of promotional material (Act 3.2)			- €					1,500.00 €	1,500.00 €		
5.1.4 Brochure for MAP			650.50 €					855.00 €	4.50 €		
Visibility materials acc. to PoJ No 50/20	25.01.2021	08.02.2021	650.50 €	2779	Brendi NTG					Invoice, bank statement, GRN activity report, Document for VAT exemption	Visibility materials acc. to PoJ No 50/20

	Design and printing of catalogue, brochures for MAP and map for flora and fauna	31.12.2021	28.01.2022	798 00 €	1	831	Bendi NTG		Invoice, Bank statement, GRN activity report, Document for VAT exemption, Purchase Order, Annex contracts	Design and printing of catalogue, brochures for MAP and map for flora and fauna
5.2	Studien, research ¹									
5.3	Expenditure verification/Audit MNE			5.000 00 €					0 00 €	
	Expenditure verification/Audit MNE	30.11.2023	not paid	5.000 00 €	1	n/a	Reveco d.o.o.		Bank statement, contract, report	to be paid
5.4	Evaluation costs MNE			2.500 00 €					0 00 €	
	Evaluation costs	30.11.2023	18.12.2023	2.500 00 €	1	01064	Amelia Kovalevic		Bank statement, contract, report	to be paid
5.5	Translation, interpretacija, LADK			587 28 €					0 77 €	
	Payment for Veion Gaica-Translation of catalog in Albanian and Serbian.	01.12.2021	01.12.2021	241 79 €	1	1666	Veion Gaica		Bank statement, Calculation, Invoice, Activity report, Contract	Payment for Veion Gaica-Translation of catalog in Albanian and Serbian
	Payment for Veion Gaica-Translation of transcription of video promotion from Albanian to Serbian.	17.12.2021	17.12.2021	30 28 €	1	867	Veion Gaica		Bank statement, Calculation, Invoice, Activity report	Payment for Veion Gaica-Translation of transcription of video promotion from Albanian to Serbian
	Payment for Veion Gaica-Translation of brochures in English and Serbian	17.12.2021	17.12.2021	309 16 €	1	868	Veion Gaica		Bank statement, Calculation, Invoice, Activity report	Payment for Veion Gaica-Translation of brochures in English and Serbian
5.6	Financial services (bank guarantee costs etc.)			- €					300 00 €	300 00 €
5.7	Costs of conferences/seminars ¹									
5.7.1	Costs of conference MNE (Act 1.1)			- €					0 00 €	
5.7.2	Capacity building events in MNE (Act 2.1)			- €					636 00 €	636 00 €
5.7.3	Organisation of conference in MNE (Act 3.1)			90 08 €					1.500 00 €	1.409 92 €
	Organisation of conference in MNE	26.06.2023	04/08/2023	10 08 €	1	725	Velexa d.o.o.		Bank statement, Invoice, list of participants	Bank statement, Invoice, list of participants
	Organisation of conference in MNE	26.06.2023	03/10/2023	80 00 €	1	858	Porta Aperta		Bank statement, Invoice, list of participants	Bank statement, Invoice, list of participants
5.7.4	Transportation costs for the study trip			- €					1.500 00 €	1.500 00 €
5.8	Visibility actions ¹									
5.8.1	Visibility materials for MNE			3.430 00 €					0 00 €	
	Visibility material for MNE	02.11.2020	13.11.2020	3.430 00 €		8294	MK design studio		Single tender Contract, Invoice, Bank statement, VAT	Notification letter no 1
5.8.2	Visibility materials for LADK			850 00 €					8 00 €	
	Visibility materials acc. to Po No 5320	25.01.2021	08.02.2021	397 00 €	1	2779	Bendi NTG		Invoice, Bank statement, GRN activity report, Document for VAT exemption	Visibility materials acc. to Po No 5320
	Design and printing of catalogue, brochures for MAP and map for flora and fauna	31.12.2021	28.01.2021	553 00 €	1	831	Bendi NTG		Invoice, Bank statement, GRN activity report, Document for VAT exemption, Purchase Order, Annex contracts	Design and printing of catalogue, brochures for MAP and map for flora and fauna
5.8.3	Video Promotion LADK			3.000 00 €					0 00 €	
	Preparation/realisation of video promotion acc. to CO 1921 - First payment	09.12.2021	17.12.2021	2.700 00 €	1	1765	Moments Media		Invoice, Bank statement, Activity report, Bank statement, Activity reports, Contract	Preparation/realisation of video promotion acc. to CO 1921
	Preparation/realisation of video promotion acc. to CO 1921 - Final payment	09.12.2021	31.12.2021	300 00 €	1	2776	Moments Media		Invoice, Bank statement, Activity report, Bank statement, Activity reports, Contract	Preparation/realisation of video promotion acc. to CO 1921 - Final payment
Subtotal/ Other costs, services										
9. Other				17.371,81 €						
6.1	Organisation of fair in MNE (Act 3.2)			4.990 00 €					8.000 00 €	1.140 00 €

DELETED BILL RECALCULATION NO 2

Internship for May'21 - Albulena Nkq	29/05/2021	28/05/2021	200,00 €	1	1742	Albulena Nkq			Payslip, Bank statement and Time sheet	Internship for May'21 - Albulena Nkq
Internship for May'21 - Deiza Maja-Cergun	29/05/2021	28/05/2021	200,00 €	1	1743	Deiza Maja-Cergun			Payslip, Bank statement and Time sheet	Internship for May'21 - Deiza Maja-Cergun
Internship for Jun'21 - Albulena Nkq	29/06/2021	29/05/2021	200,00 €	1	1877	Albulena Nkq			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Albulena Nkq
Internship for Jun'21 - Deiza Maja-Cergun	29/06/2021	29/05/2021	200,00 €	1	1878	Deiza Maja-Cergun			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Deiza Maja-Cergun
Internship for Jun'21 - Fortesa Hasani	29/06/2021	29/06/2021	200,00 €	1	1879	Fortesa Hasani			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Fortesa Hasani
Internship for Jun'21 - Herolinda Gashi	29/06/2021	29/06/2021	200,00 €	1	1880	Herolinda Gashi			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Herolinda Gashi
Internship for Jun'21 - Pajur Dreshaj	29/06/2021	29/06/2021	200,00 €	1	1881	Pajur Dreshaj			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Pajur Dreshaj
Internship for Jun'21 - Valina Berisha	29/06/2021	29/06/2021	200,00 €	1	1882	Valina Berisha			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Valina Berisha
Internship for Jun'21 - Edmonda Bekaj	29/06/2021	29/06/2021	200,00 €	1	1883	Edmonda Bekaj			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Edmonda Bekaj
Internship for Jun'21 - Albulena Nkq	30/07/2021	30/07/2021	200,00 €	1	3079	Albulena Nkq			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Albulena Nkq
Internship for Jun'21 - Deiza Maja-Cergun	30/07/2021	30/07/2021	200,00 €	1	3070	Deiza Maja-Cergun			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Deiza Maja-Cergun
Internship for Jun'21 - Fortesa Hasani	30/07/2021	30/07/2021	200,00 €	1	3071	Fortesa Hasani			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Fortesa Hasani
Internship for Jun'21 - Herolinda Gashi	30/07/2021	30/07/2021	200,00 €	1	3072	Herolinda Gashi			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Herolinda Gashi
Internship for Jun'21 - Pajur Dreshaj	30/07/2021	30/07/2021	200,00 €	1	3073	Pajur Dreshaj			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Pajur Dreshaj
Internship for Jun'21 - Valina Berisha	30/07/2021	30/07/2021	200,00 €	1	3074	Valina Berisha			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Valina Berisha
Internship for Jun'21 - Edmonda Bekaj	30/07/2021	30/07/2021	200,00 €	1	3075	Edmonda Bekaj			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Edmonda Bekaj
Internship for Jun'21 - Viona Osmajaj	30/07/2021	30/07/2021	200,00 €	1	3076	Viona Osmajaj			Payslip, Bank statement and Time sheet	Internship for Jun'21 - Viona Osmajaj
Internship for Aug'21 - Fortesa Hasani	30/08/2021	30/08/2021	200,00 €	1	2485	Fortesa Hasani			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Fortesa Hasani
Internship for Aug'21 - Herolinda Gashi	30/08/2021	30/08/2021	200,00 €	1	2480	Herolinda Gashi			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Herolinda Gashi
Internship for Aug'21 - Pajur Dreshaj	30/08/2021	30/08/2021	200,00 €	1	2481	Pajur Dreshaj			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Pajur Dreshaj
Internship for Aug'21 - Valina Berisha	30/08/2021	30/08/2021	200,00 €	1	2482	Valina Berisha			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Valina Berisha
Internship for Aug'21 - Edmonda Bekaj	30/08/2021	30/08/2021	200,00 €	1	2483	Edmonda Bekaj			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Edmonda Bekaj
Internship for Aug'21 - Viona Osmajaj	30/08/2021	30/08/2021	200,00 €	1	2484	Viona Osmajaj			Payslip, Bank statement and Time sheet	Internship for Aug'21 - Viona Osmajaj
Internship for Aug'21 - Fortesa Hasani	30/08/2021	30/08/2021	200,00 €	1	2479	Fortesa Hasani			Payslip, Bank statement and Time sheet, Contract	Internship for Aug'21 - Fortesa Hasani
Internship for Aug'21 - Bleria Berisha	30/08/2021	30/08/2021	200,00 €	1	2486	Bleria Berisha			Payslip, Bank statement and Time sheet, Contract	Internship for Aug'21 - Bleria Berisha
Internship for Sept'21 - Fortesa Hasani	29/09/2021	29/09/2021	200,00 €	1	1763	Fortesa Hasani			Payslip, Bank statement and Time sheet	Internship for Sept'21 - Fortesa Hasani
Internship for Sept'21 - Bleria Berisha	29/09/2021	29/09/2021	200,00 €	1	1764	Bleria Berisha			Payslip, Bank statement and Time sheet	Internship for Sept'21 - Bleria Berisha
Internship for Sept'21 - Agonis Blakaj	29/09/2021	29/09/2021	200,00 €	1	1765	Agonis Blakaj			Payslip, Bank statement and Time sheet, Contract	Internship for Sept'21 - Agonis Blakaj
Internship for Sept'21 - Kurrige Shala	29/09/2021	29/09/2021	200,00 €	1	1766	Kurrige Shala			Payslip, Bank statement and Time sheet, Contract	Internship for Sept'21 - Kurrige Shala
Internship for Sept'21 - Naton Kabashi	29/09/2021	29/09/2021	200,00 €	1	1767	Naton Kabashi			Payslip, Bank statement and Time sheet, Contract	Internship for Sept'21 - Naton Kabashi
Payment for internship for Katrina Kukleci - Sept'21 - EULOTI Project	5/10/2021	5/10/2021	200,00 €	1	1834	Katrina Kukleci			Payslip, Bank statement and Time sheet, Contract	Payment for internship for Katrina Kukleci - Sept'21 - EULOTI Project
Internship for Oct'21 - Fortesa Hasani	28/10/2021	28/10/2021	200,00 €	1	2197	Fortesa Hasani			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Fortesa Hasani
Internship for Oct'21 - Bleria Berisha	28/10/2021	28/10/2021	200,00 €	1	2198	Bleria Berisha			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Bleria Berisha
Internship for Oct'21 - Agonis Blakaj	28/10/2021	28/10/2021	200,00 €	1	2199	Agonis Blakaj			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Agonis Blakaj
Internship for Oct'21 - Kurrige Shala	28/10/2021	28/10/2021	200,00 €	1	2200	Kurrige Shala			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Kurrige Shala
Internship for Oct'21 - Naton Kabashi	28/10/2021	28/10/2021	200,00 €	1	2201	Naton Kabashi			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Naton Kabashi
Internship for Oct'21 - Katrina Kukleci	28/10/2021	28/10/2021	200,00 €	1	2202	Katrina Kukleci			Payslip, Bank statement and Time sheet	Internship for Oct'21 - Katrina Kukleci
Internship for Oct'21 - Flavresa Nkq	28/10/2021	28/10/2021	200,00 €	1	2203	Flavresa Nkq			Payslip, Bank statement and Time sheet, Contract	Internship for Oct'21 - Flavresa Nkq
Internship for Nov'21 - Agonis Blakaj	30/11/2021	30/11/2021	200,00 €	1	4196	Agonis Blakaj			Payslip, Bank statement and Time sheet	Internship for Nov'21 - Agonis Blakaj
Internship for Nov'21 - Naton Kabashi	30/11/2021	30/11/2021	200,00 €	1	4198	Naton Kabashi			Payslip, Bank statement and Time sheet	Internship for Nov'21 - Naton Kabashi

Internship for Nov'21 - Katrina Kukleo	30.11.2021	30.11.2021	200.00 €	1	4139	Katrina Kukleo	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Nov'21 - Katrina Kukleo
Internship for Nov'21 - Flakresa Nikqi	30.11.2021	30.11.2021	200.00 €	1	4140	Flakresa Nikqi	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Nov'21 - Flakresa Nikqi
Internship for Dec'21 - Flakresa Nikqi	29.12.2021	29.12.2021	200.00 €	1	2211	Flakresa Nikqi	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Dec'21 - Flakresa Nikqi
Internship for Jun'22 - Merita Asilani	29.06.2022	29.06.2022	200.00 €	1	891	Merita Asilani	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jun'22 - Merita Asilani
Internship for Jun'22 - Vesa Blakaj	29.06.2022	29.06.2022	200.00 €	1	892	Vesa Blakaj	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jun'22 - Vesa Blakaj
Internship for Jul'22 - Merita Asilani	29.07.2022	29.07.2022	200.00 €	1	3512	Merita Asilani	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jul'22 - Merita Asilani
Internship for Jul'22 - Vesa Blakaj	29.07.2022	29.07.2022	200.00 €	1	3513	Vesa Blakaj	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jul'22 - Vesa Blakaj
Internship for Jul'22 - Vesa Blakaj	30.08.2022	30.08.2022	200.00 €	1	2641	Merita Asilani	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jul'22 - Vesa Blakaj
Internship for Jul'22 - Vesa Blakaj	30.08.2022	30.08.2022	200.00 €	1	2642	Vesa Blakaj	600.00 €	0.00 €				Payslip, Bank statement and Time sheet	Internship for Jul'22 - Vesa Blakaj
6.7 Students/Internship with			600.00 €				600.00 €	0.00 €					
Payment for Esani Hyashi-Expert for soft trainings acc. to CO 69/20	29.12.2020	29.12.2020	600.00 €	1	5193	Esani Hyashi	600.00 €	0.00 €				Bank statement, Salary calculation, Contract with expert, Activity reports, Lists of participants	Payment for Esani Hyashi-Expert for soft trainings acc. to CO 69/20
6.8 Expert for MAP Trainings			1,600.00 €				1,600.00 €	0.00 €					
10 training days for MHAP during May'21 and Jun'21 for expert for MHAP trainings - Hait Gashi	23.04.2021	23.04.2021	1,000.00 €	1	627	Hait Gashi	1,000.00 €	0.00 €				Bank statement, Salary calculation, Contract with expert, Activity reports, Lists of participants and training materials	10 training days for MHAP during May'21 and Jun'21 for expert for MHAP trainings - Hait Gashi
6 training days for MHAP during Jun-Aug'22 for expert for MHAP trainings-Hait Gashi	26.08.2022	26.08.2022	600.00 €	1	2363	Hait Gashi	600.00 €	0.00 €				Bank statement, Salary calculation, Contract with expert, Activity reports, Lists of participants and training materials	6 training days for MHAP during Jun-Aug'22 for expert for MHAP trainings-Hait Gashi
6.9 Expert for direct advice			3,000.00 €				3,000.00 €	0.00 €					
10 days of direct advice during May'21 and June'21 for MHAP trainings - Hait Gashi	30.06.2021	30.06.2021	500.00 €	1	3145	Hait Gashi	500.00 €	0.00 €				Bank statement, Payslip, Salary calculation, Contract with expert, Activity reports, Time sheet, List of beneficiaries who received advices	10 days of direct advice during May'21 and June'21 for MHAP trainings - Hait Gashi
10 days of direct advice during Jul'21 for MHAP trainings - Hait Gashi	30.07.2021	30.07.2021	500.00 €	1	576	Hait Gashi	500.00 €	0.00 €				Bank statement, Payslip, Salary calculation, Contract with expert, Activity reports, Time sheet, List of beneficiaries who received advices	10 days of direct advice during Jul'21 for MHAP trainings - Hait Gashi
20 days of direct advice for MHAP during Jul-Oct'21 - Hait Gashi	29.10.2021	29.10.2021	900.00 €	1	3361	Hait Gashi	900.00 €	0.00 €				Bank statement, Payslip, Salary calculation, Contract with expert, Activity report, Time sheet, List of beneficiaries who received advices	20 days of direct advice for MHAP during Jul-Oct'21 - Hait Gashi
Payment for 10 days of direct advice of MHAP during Jul-Oct'21 acc to pmt made on 29.10.2021 - H...	03.11.2021	03.11.2021	597.00 €	1	1929	Hait Gashi	597.00 €	0.00 €				Bank statement, Payslip, Salary calculation, Contract with expert, Activity report, Time sheet, List of beneficiaries who received advices	Payment for 10 days of direct advice of MHAP during Jul-Oct'21 acc to pmt made on 29.10.2021 - H...
10 training days for MHAP during Jun'22 and Jul'22 for expert for MHAP trainings-Hait Gashi	04.08.2022	04.08.2022	500.00 €	1	804	Hait Gashi	500.00 €	0.00 €				Bank statement, Payslip, Salary calculation, Contract with expert, Activity report, Time sheet, List of beneficiaries who received advices	10 training days for MHAP during Jun'22 and Jul'22 for expert for MHAP trainings-Hait Gashi
6.10 Expert in finance management and EU funds			2,500.00 €				2,500.00 €	0.00 €					
Expert in finance management and EU funds	30.11.2023	to be paid	2,500.00 €	1	na	Predrag Janovic	2,500.00 €	0.00 €				Contract, report, bank statement	to be paid
Subtotal Other			45,280.00 €				47,519.07 €	2,239.07 €					

€ 215,897.61 € 11,333.71

€ 221,935.71

Contract no: OFCU MNE 147		Creating employment in agriculture				18/08/2024				Reallocation date:					
Contract title:		Budget in contract or latest addendum				Reallocation No 1				30/11/2024					
	Costs	Unit	# of units	Unit rate €	Costs €	Unit	# of units	Unit rate €	Costs €	Unit	# of units	Unit rate €	Costs €	Variation €	Variation %
1. Human Resources															
Other related costs, local staff															
1.1.1	Technical														
1.1.1.1	Project Manager MNE (18.31%)	Per month	6.41	1,320.00	8,468.00	Per month	6.41	1,320.00	8,468.00	Per month	9.00	1,320.00	11,880.00	3,414.00	40.33%
1.1.1.2	Agriculture Coordinator MNE (29.71%)	Per month	9.00	1,200.00	10,800.00	Per month	9.00	1,200.00	10,800.00	Per month	9.00	1,200.00	10,800.00	0.00	0.00%
1.1.1.3	Project Manager IADK (28.57%)	Per month	10.00	1,300.00	13,000.00	Per month	10.00	1,300.00	13,000.00	Per month	10.00	1,300.00	13,000.00	20.00	0.15%
1.1.1.4	Project Officer IADK (24.28%)	Per month	8.50	900.00	7,650.00	Per month	8.50	900.00	7,650.00	Per month	8.50	900.00	7,650.00	0.00	0.00%
1.1.2 Administration/ support staff															
1.1.2.1	Finance Manager MNE (25.71%)	Per month	9.00	1,300.00	11,700.00	Per month	9.00	1,300.00	11,700.00	Per month	9.00	1,300.00	11,700.00	0.00	0.00%
1.1.2.2	Executive Director IADK (11.43%)	Per month	4.00	2,210.00	8,840.00	Per month	4.00	2,210.00	8,840.00	Per month	4.00	2,300.00	9,200.00	360.00	4.07%
1.1.2.3	Finance Manager IADK (23.71%)	Per month	8.30	1,150.00	9,545.00	Per month	8.30	1,150.00	9,545.00	Per month	8.30	1,012.00	8,399.60	-1,145.40	-12.00%
1.1.2.4	Procurement Officer IADK (16.00%)	Per month	5.60	970.00	5,432.00	Per month	5.60	970.00	5,432.00	Per month	5.60	970.00	5,432.00	0.00	0.00%
Charges and other related costs, expatriate staff															
1.3 Per diems for missions/travel															
1.3.1 Airfare (staff assigned to the Action)															
1.3.1.1	Per diem for MNE project team	Per diem	8.00	55.00	440.00	Per diem	8.00	55.00	440.00	Per diem	8.50	65.00	552.50	112.50	25.79%
1.3.1.2	Local (staff assigned to the Action)	Per diem	15.00	55.00	825.00	Per diem	15.00	55.00	825.00	Per diem	15.00	55.00	825.00	0.00	0.00%
1.3.2 Local (staff assigned to the Action)															
1.3.2.1	Per diem for IADK project team	Per diem	15.00	55.00	825.00	Per diem	15.00	55.00	825.00	Per diem	15.00	55.00	825.00	0.00	0.00%
1.3.3 Seminars/conference participants															
Subtotal Human Resources															
					76,688.00				76,688.00				79,358.10	2,670.10	3.47%
2. Travel															
2.1 International travel															
2.1.1	International travel	Per flight				Per flight				Per flight					
2.2	Local transportation	Per month				Per month				Per month					
2.2.1	Fuel for the project team vehicles MNE	Per KM	5000.10	0.30	1,500.03	Per KM	5000.10	0.30	1,500.03	Per KM	5251.10	0.30	1,575.33	75.30	5.02%
2.2.2	Fuel for the project team vehicles IADK	Per KM	25771.65	0.30	7,731.50	Per KM	25771.65	0.30	7,731.50	Per KM	26244.70	0.30	7,873.41	141.91	1.84%
Subtotal Travel															
					9,231.53				9,231.53				8,050.34	-1,181.19	-13.01%
3. Equipment and supplies															
3.1 Purchase or rent of vehicles															
3.1.1	Purchase of rent of vehicles	Per vehicle				Per vehicle				Per vehicle					
3.2	Furniture, computer equipment	Per item	2.00	680.65	1,361.30	Per item	2.00	680.65	1,361.30	Per item	2.00	680.65	1,361.30	0.00	0.00%
3.2.1	Laptops for MNE project team members	Per item	1.00	550.00	550.00	Per item	1.00	550.00	550.00	Per item	1.00	550.00	550.00	0.00	0.00%
3.2.2	Printer, scanner for MNE team	Per item	2.00	800.00	1,600.00	Per item	2.00	800.00	1,600.00	Per item	2.00	800.00	1,600.00	0.00	0.00%
3.2.3	Laptops for Kosovo project team members	Per item	1.00	427.00	427.00	Per item	1.00	427.00	427.00	Per item	1.00	427.00	427.00	0.00	0.00%
3.2.4	Printer/scanner for Kosovo team	Per item	1.00	738.70	738.70	Per item	1.00	738.70	738.70	Per item	1.00	738.70	738.70	0.00	0.00%
3.3	Machines, tools														
3.4	Spare parts/equipment for machines, tools														
3.5 Other (please specify)															
3.5.1 Procurement of dairy equipment in MNE (Act 2.2)															
3.5.1.1	Press for hay	Per item	1.00	10,000.00	10,000.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-10,000.00	-100.00%
3.5.1.2	Grass cutting equipment	Per item	1.00	1,500.00	1,500.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-1,500.00	-100.00%
3.5.1.3	Tractor	Per item	1.00	12,000.00	12,000.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-12,000.00	-100.00%
3.5.1.4	Lactometer 3009	Per item	2.00	2,000.00	4,000.00	Per item	8.00	500.00	4,000.00	Per item	8.00	2,050.00	16,400.00	12,400.00	310.00%
3.5.1.5	Milking device	Per item	10.00	500.00	5,000.00	Per item	8.00	2,050.00	16,400.00	Per item	8.00	500.00	4,000.00	-1,000.00	-20.00%
3.5.2 Procurement of medical and aromatic herbs equipment (Act 2.2)															
3.5.2.1	Packaging equipment	Per item	1.00	10,000.00	10,000.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-10,000.00	-100.00%
3.5.2.2	Tier (digging device)	Per item	1.00	600.00	600.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-600.00	-100.00%
3.5.3 Herbs processing equipment for distillation and production of essential oils															
3.5.3	Olive sector (Act 2.2)														
3.5.3.1	Machine for processing	Per item	1.00	30,000.00	30,000.00	Per item	1.00	43,000.00	43,000.00	Per item	1.00	43,000.00	43,000.00	13,000.00	43.33%
3.5.3.2	Atomizer 410	Per item	1.00	2,250.00	2,250.00	Per item	0.00	0.00	0.00	Per item	0.00	0.00	0.00	-2,250.00	-100.00%
3.5.4 Procurement of medical and aromatic herbs and equipment															
		Per set	20.00	3,555.95	71,119.00	Per set	20.00	3,555.95	71,119.00	Per set	20.00	3,555.95	71,119.00	0.00	0.00%

Contract no: CFCU MNE 147	Contract title: Creating employment in agriculture	Reallocation date: 18/08/2023	Reallocation No 1		Reallocation No 2		Costs €	Variation €	Variation %
			Unit	# of units	Unit rate €	Unit			
SUBTOTAL Equipment and support									
4. Local office ¹									
4.1 Vehicle costs									
4.2 Office rent									
4.3 Consumables									
4.3.1 Office supplies MNE	Per month	18.00	60.00	1,080.00	Per month	18.00	60.00	1,080.00	0.00%
4.3.2 Office supplies Kosovo	Per month	18.00	60.00	1,080.00	Per month	18.00	60.00	1,080.00	0.00%
4.4 Other services (e.g. electricity/heating, maintenance)	Per month	22.00	70.00	1,540.00	Per month	23.00	80.00	1,840.00	19.48%
SUBTOTAL COMMUNICATION COSTS for the MNE project team	Per month	23.00	60	1,380.00	Per month	23.00	60	1,380.00	0.00%
SUBTOTAL LEAD CENTER									
5. Other costs services ²									
5.1 Publications ³									
5.1.1 Design of informational and promotional material MNE (Act 1.1 and 3.2)	per contract	1.00	1,000.00	1,000.00	per contract	1.00	890.00	890.00	-11.00%
5.1.2 Printing of informational material in MNE (Act 1.1)	per contract	1.00	1,000.00	1,000.00	per contract	1.00	527.00	527.00	-47.30%
5.1.3 Printing of promotional material (Act 3.2)	per item	1000.00	1.50	1,500.00	per item	1000.00	1.50	1,500.00	0.00%
5.1.4 Brochure for MAP	Per item	500.00	1.25	622.50	Per item	500.00	1.71	855.00	37.35%
5.2 Studies research ⁴									
5.2.1 Expenditure verbanon/AUT MNE	Per contract	1.00	5,000.00	5,000.00	Per contract	1.00	5,000.00	5,000.00	0.00%
5.2.2 Evaluation costs MNE	Per contract	1.00	2,500.00	2,500.00	Per contract	1.00	2,500.00	2,500.00	0.00%
5.2.3 Translation, interpreters, JADK	Per Page	50.00	10.00	500.00	Per Page	50.00	11.64	582.00	82.00%
5.2.4 Transportation costs for the study trip	Per month	18.00	20.00	360.00	Per month	18.00	360.00	360.00	0.00%
5.2.5 Costs of conferences/seminars ⁵									
5.2.5.1 Kick off conference MNE (Act 1.1)	per contract	0.00	500.00	0.00	per contract	0.00	500.00	0.00	0.00%
5.2.5.2 Capacity building events in MNE (Act 2.1)	per event	9.00	450.00	4,050.00	per event	9.00	70.67	636.00	-3,414.00%
5.2.5.3 Organisation of conferences in MNE (Act 3.3)	Per contract	1.00	1,500.00	1,500.00	Per contract	1.00	1,500.00	1,500.00	0.00%
5.2.5.4 Transportation costs for the study trip	Per contract	1.00	1,500.00	1,500.00	Per contract	1.00	1,500.00	1,500.00	0.00%
5.2.5.5 Visibility actions	Per contract	1.00	2,987.00	2,987.00	Per contract	1.00	3,430.00	3,430.00	443.00%
5.2.5.6 Visibility materials for MNE	Per contract	1.00	958.00	958.00	Per contract	1.00	958.00	958.00	0.00%
5.2.5.7 Video Promotion JADK	Per contract	1.00	3,000.00	3,000.00	Per contract	1.00	3,000.00	3,000.00	0.00%
SUBTOTAL OTHER COSTS - SERVICES⁶									
6. Other ⁷									
6.1 Organisation of MP in MNE (Act 3.2)	Per contract	1.00	6,000.00	6,000.00	Per contract	1.00	4,860.00	4,860.00	-1,140.00%
6.2 Accommodation for Kosovo participants of final conferences in MNE (Act 3.3)	per participant	20.00	40.00	800.00	per participant	20.00	40.00	800.00	0.00%
6.2.1. Study visit to Kosovo	Per contract	1.00	5,319.06	5,319.06	Per contract	1.00	5,319.06	5,319.06	0.00%
6.3 Experts in MNE (Act 2.1)									
6.3.1 Experts for medical and atomic herbs	per contract	1.00	4,000.00	4,000.00	per contract	1.00	4,000.00	4,000.00	0.00%
6.3.2 Experts for olive sector	per contract	1.00	4,000.00	4,000.00	per contract	1.00	4,000.00	4,000.00	0.00%
6.3.3 Experts for dairy sector	per contract	1.00	3,000.00	3,000.00	per contract	1.00	4,000.00	4,000.00	0.00%
6.4 Marketing linkages expert in MNE (3.2)	per contract	1.00	2,000.00	2,000.00	per contract	1.00	2,000.00	2,000.00	0.00%
6.5 Marketing linkages expert in JADK (3.2)	per contract	22.00	600.00	13,200.00	per contract	22.00	2,000.00	2,000.00	0.00%
6.6 Students-Internship	per contract	1.00	600.00	600.00	per contract	1.00	600.00	600.00	0.00%
6.7 Students-Internship soft skills	per contract	1.00	1,451.01	1,451.01	per contract	1.00	1,600.00	1,600.00	10.27%
6.8 Expert for MAP Trainings	per contract	1.00	3,000.00	3,000.00	per contract	1.00	3,000.00	3,000.00	0.00%
6.9 Expert for direct advices	per contract	1.00	3,000.00	3,000.00	per contract	1.00	2,500.00	2,500.00	-1,668.59%
SUBTOTAL OTHERS									
7. Subtotal direct eligible costs of the Action (7.4)									
8. Indirect costs (maximum 7% of 7. subtotal of direct eligible costs)									
9. Total eligible costs of the Action, excluding reserves (7+8)									
10. Provision for contingency reserve (maximum 5% of 7)									
11. Total eligible costs (9+10)									
12. Taxes ¹									
13. Total acceptable costs of the Action (11+12)									

Budget line with increased amount
 Budget line with decreased amount
 Cancellation of demobudget line
 Introduction of new demobudget line

		Amount
		EUR
Applicant contribution		23489.67
Other contributions (other Donors etc)		
Name	Conditions	
Initiative for agricultural development of Kosovo	Project partner	23,847.79
Revenue from the Action		
N/A		
In-kind contribution		0

List of Pending payments (above 500 EUR)

Please list the following details: Name of the provider, Object of the contract (Final Audit, Works execution guarantee...), Amount in €, Due date, Reference document (Date and number of Invoice/ contract), Explanation and comments (why still not paid?)

Name of the provider	Object of the contract	Amount in EUR	Due date	Reference document	Explanation and comments
Agroauto d.o.o.	Supply of Machine for processing of olive oil, 2nd part of the invoice	22,930.85	30.09.2024	Contract no. D35-307/23-32/1	2nd part of the invoice no.23-300-000586

We herewith commit to refund to the European Union, according to art. 18 of the General Conditions, any amount for which proof of payment cannot be provided upon request after the due date, unless reasonable justification is provided



Signed

2. Justification of the Budget for the Action	
Costs	Justification of the budget items
Human Resources	Provide a narrative justification of the necessity of each budget item demonstrating the necessity of the costs and how they relate to the action (e.g. through references to the activities and/or results in the Description of the Action)
1.1 Salaries (gross salaries including social security charges and other related costs, local staff)	Provide a justification of the calculation of the estimated costs. Note that the estimation should be based on real costs or on simplified cost options if allowed, as described in section 2.1.5 of the Guidelines for Grants Applicants
1.1.1 Technical	
1.1.1 Project Manager MNE (0.31%)	Project Manager will be responsible for overall coordination of the project, communication with the partners on the other side of the border, insurance of timely implementation of all activities, reporting to the donor and to the partners. This needs to be experienced project manager with previous experience in managing EU funded projects, with excellent English skills and knowledge of work on computers.
1.1.2 Agriculture Coordinator MNE (0.71%)	Agriculture Coordinator will be responsible for coordination of the agricultural activities in the project, communication with the beneficiaries and experts as well as for the procurement of the agricultural equipment.
1.1.3 Project Manager LADK (0.57%)	Project Manager is in charge of: <ul style="list-style-type: none"> - Managing the staff of the Action - Ensuring the communication is well maintained - Actively participates in monitoring all project activities - To identify potential experts - Writing regular reports - Presentation of the project to the stakeholders - Ensure the visibility of the project - Communication with media, donor and stakeholders <p>The Project Officer shall be responsible to Executive Director of LADK Kosovo. His/her duties will include the following:</p> <ul style="list-style-type: none"> - Actively to participate in all activities - To identify potential beneficiaries - To register all information taken in the field villages and families in the villages into software - Presentation of the project to the stakeholders - Distribution of the goods to the unit
1.1.4 Project Officer LADK (4.20%)	Project Officer shall be responsible to Executive Director of LADK Kosovo. His/her duties will include the following: <ul style="list-style-type: none"> - Actively to participate in all activities - To identify potential beneficiaries - To register all information taken in the field villages and families in the villages into software - Presentation of the project to the stakeholders - Distribution of the goods to the unit
1.1.7 Administrative support staff	
1.1.7.1 Finance Manager MNE (0.71%)	This cost is related to the position of Finance Manager who will be responsible for processing of payments, alignment of procurement with PFRAG regulations, financial monitoring and reporting, and filing system for this action. This is external position.
1.1.7.2 Executive Director LADK (1.43%)	Responsibilities and duties of the Executive Director: <ul style="list-style-type: none"> - Manages the work of the Foundation between two sessions of the regular Directors' Board meetings, and decides on the ways and means on how to realize its Objectives of the organization - Organizes the regular works of the Foundation's activities - Delegates work tasks to its staff members - Maintains the staff discipline - Presentation of the financial plan and reports of the Foundation to the board - Undertakes fund raising activities, e.g. submission of project proposal to donors. - Ensures that financial planning is observed, and project implementation carried out transparently - Manages the Foundation's assets - Coordinates works between the governing organs and the Foundation as a whole - Proposes to the Directors' Board coalitions and partnerships with other local or international organizations - Prepares and convokes internal and external meetings - Organizes and promotes various forms of volunteerism with the aim to promote interest/ownership/solidarity for humanitarian work in all sectors of the broader society - Proposes changes and amendment of the Statute or other governing documents of the Foundation to the Directors' Board for adoption
1.1.7.3 Finance Manager LADK (0.71%)	The Finance/Administration Manager shall be responsible to Executive Director of LADK. Her duties and responsibilities will include the following: <ul style="list-style-type: none"> - To maintain all financial records for LADK - To prepare monthly, quarterly and final financial report for LADK for all projects - To prepare annual financial reports for MFS (Ministry of Public Service) Pristina - To prepare and maintain all reports for TAK (salaries, tax, family contributions and pension contributions and VAT) - To monitor cash and bank records - To maintain finance software - To participate actively in procurement committee of LADK and manage the cash flow of the LADK - To prepare cash flow projections in accordance with procedures - Control of expenditure by budget for projects - To do other work related to job descriptions
All Years	Justification of the estimated costs
1.1.1 Project Manager MNE (0.31%)	This cost is based on usual cost for the salary of a person of this profile. It includes all the taxes and insurance, as required by the law. The calculation is done as follows: 35 months x 18.02% x 1,320 EUR = 8,466 EUR
1.1.2 Agriculture Coordinator MNE (0.71%)	This cost is based on the average salary rate for this kind of the position including all taxes and insurance, as required by the law. The calculation is done as follows: 35 months x 25.71% x 1,200 EUR = 10,800 EUR
1.1.3 Project Manager LADK (0.57%)	To be recruited or reallocated from current LADK staff The calculation is done as follows: 35 months x 28.57% x 1,300 EUR = 13,000 EUR
1.1.4 Project Officer LADK (4.20%)	To be recruited or reallocated from current LADK staff The calculation is done as follows: 35 months x 24.29% x 900 EUR = 7,650 EUR
1.1.7.1 Finance Manager MNE (0.71%)	Finance and Admin Manager will be engaged at 50% of the time, with the average salary rate for this position. Calculation: 35 months x 25.71% x 1,300 EUR = 11,700 EUR
1.1.7.2 Executive Director LADK (1.43%)	The gross monthly wage will be 2,210 EUR - Will work full time in LADK and 30% to the action The calculation is done as follows: 35 months x 11.43% x 2,210 EUR = 8,840 EUR
1.1.7.3 Finance Manager LADK (0.71%)	The gross monthly wage will be 1,300 EURO The calculation is done as follows: 35 months x 23.71% x 1,150 EUR = 9,545 EUR

<p>The gross monthly wage will be 1,100 EURO - She will work full time in IADK with 30% of time for this action The calculation is done as follows: 35 months x 15,00% x 970 EUR= 5432 EUR</p>	<p>Procurement and Logistic Officer that be responsible to Executive Director of IADK Kosovo. Her duties and responsibilities will include the following: - Clean offices for different activities - Follow the rules for procurement according to IADK Manual and guidelines to donors - Prepare procurement documents and organize procurement meetings - Technical acceptance of works and supplies - To prepare forms for procurement - To help in maintaining administrative and logistic part of IADK - To do other work related to job descriptions - Administrative parts for staff, vacations etc.</p>	<p>1 2 4 Procurement Officer IADK (0,00%) 1 2 Salaries (gross salaries including social security charges and other related costs, expat/int. staff) 1 3 Per diems for missions/travels 1 3 1 Abroad (staff assigned to the Action) 1 3 2 Local (staff assigned to the Action)</p>
<p>Regular project team meetings will be held for the purpose of reporting on progress and also to exchange experiences, as well as some joint activities. When project team will go to Kosovo, they will be entitled to per diems. It is estimated that 15 per diems will be needed for the project activities. This covers costs of accommodation, food and local transportation.</p>	<p>Regular project team meetings will be held for the purpose of reporting on progress and also to exchange experiences, as well as some joint activities. When project team will go to Kosovo, they will be entitled to per diems. It is estimated that 15 per diems will be needed for the project activities. This covers costs of accommodation, food and local transportation.</p>	<p>1 3 1 1 Per diems for MNE project team 1 3 1 2 Local (staff assigned to the Action)</p>
<p>This cost is estimated on the basis of the Kosovo per diem rate for Montenegro.</p>	<p>This cost is estimated on the basis of the Kosovo per diem rate for Montenegro.</p>	<p>1 3 2 1 Per diems for IADK project team</p>
<p>Subtotal Human Resources</p>	<p>Subtotal Human Resources</p>	<p>2 Travel 2 1 International travel 2 2 Local transportation</p>
<p>Subtotal Travel</p>	<p>Subtotal Travel</p>	<p>3 Equipment and supplies 3 1 Purchase or rent of vehicles 3 2 Furniture, computer equipment</p>
<p>2 2 1 Fuel for the project team activities MNE field activities of the project team from MNE activities in the similar projects</p>	<p>2 2 1 Fuel for the project team activities MNE field activities of the project team from MNE activities in the similar projects</p>	<p>3 3 Machines, tools 3 4 Spare parts/equipment for machines, tools 3 5 Other (please specify)</p>
<p>2 2 2 Fuel for the project team activities IADK conducted at the cross border area which are in far distance from the city in both countries maintenance of vehicles and registration</p>	<p>2 2 2 Fuel for the project team activities IADK conducted at the cross border area which are in far distance from the city in both countries maintenance of vehicles and registration</p>	<p>3 5 1 1 Press for hay 3 5 1 2 Grass cutting equipment 3 5 1 3 Tractor 3 5 1 4 Lactofreeze 300l 3 5 1 5 Milking device</p>
<p>3 2 1 Laptops for MNE project team members</p>	<p>Three laptops will be purchased for the project team members to be used for the purpose of the project implementation</p>	<p>3 5 2 Procurement of medical and aromatic herbs equipment (Act 2.2)</p>
<p>3 2 2 Printer, scanner for MNE team</p>	<p>Project will purchase one multifunctional device for the purpose of the project. During reporting phases of the project, significant amount of scanning of the files is done, and specific equipment if needed for that purpose</p>	<p>3 5 2 1 Procurement of dairy equipment in MNE (Act 2.2)</p>
<p>3 2 3 Laptops for Kosovo project team members</p>	<p>Two laptops will be purchased for the project team members to be used for the purpose of the project implementation</p>	<p>3 5 2 2 Procurement of medical and aromatic herbs equipment (Act 2.2)</p>
<p>3 2 4 Printer/scanner for Kosovo team</p>	<p>Project will purchase one multifunctional device for the purpose of the project. During reporting phases of the project, significant amount of scanning of the files is done, and specific equipment if needed for that purpose</p>	<p>3 5 2 3 Herbs processing equipment and production of essential oils 3 5 2 4 Tiller (digging device)</p>
<p>According to market price for similar type of equipment.</p>	<p>According to market price for similar type of equipment.</p>	<p>3 5 2 5 Packing equipment 3 5 2 6 Herbs processing equipment and production of essential oils</p>
<p>The cost is based on the market research.</p>	<p>The cost is based on the market research.</p>	<p>3 5 2 7 Herbs processing equipment and production of essential oils</p>
<p>According to market price for similar type of equipment.</p>	<p>According to market price for similar type of equipment.</p>	<p>3 5 2 8 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 9 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 10 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 11 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 12 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 13 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 14 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 15 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 16 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 17 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 18 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 19 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 20 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 21 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 22 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 23 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 24 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 25 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 26 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 27 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 28 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 29 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 30 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 31 Herbs processing equipment and production of essential oils</p>
<p>The price is based on the market research.</p>	<p>The price is based on the market research.</p>	<p>3 5 2 32 Herbs processing equipment and production of essential oils</p>

<p>5.2.3 Olive sector (Act 2.2)</p> <p>Procured equipment will remain ownership of the applicants and will only be borrowed to training participants for two to three years, until their businesses are up and running, and when they can already apply for equipment to Ministries of Agriculture, or when they can even buy their own equipment. And at that point the applicants will transfer the equipment to the next group of unemployed individuals</p>	<p>3.5.3.1 Machine for processing</p> <p>This budget line includes procurement of machine for processing of olives to be used by the beneficiaries in the olive sector. This machine is very important for this sector and on the other hand many MNE olive producers are not able to purchase it on their own.</p>	<p>3.5.3.2 Atomizer 400l</p> <p>Generation of remittance line</p>
<p>3.5.4 Procurement of medical and aromatic herbs and equipment</p> <p>each beneficiary, irrigation system, natural dryers and agriculture machinery to cultivate the land but not limited and according to the needs of the beneficiary</p>	<p>This budget line includes organic MAP seeding for each beneficiary, irrigation system, natural dryers and agriculture machinery to cultivate the land but not limited and according to the needs of the beneficiary</p>	<p>5.1 Publications</p>
<p>Subtotal Equipment and supplies</p>	<p>4.2 Consumables Kosovo</p> <p>This budget line includes all office supplies such as paper, cartridges, pens, staples, folders etc, all necessary supplies for regular office activity</p>	<p>4.3 Consumables MNE</p>
<p>4.1 Other services (tel/fax, electricity/heating, maintenance)</p> <p>All costs predicted in this budget line are related to regular costs of heating, communications, maintenance, electricity bills etc</p>	<p>4.4 Communication costs for the MNE project team</p> <p>This budget line includes mobile phone costs for the project team members</p>	<p>4.2 Office rent</p> <p>4.3 Office rent</p>
<p>4.2 Consumables Kosovo</p> <p>This budget line includes all office supplies such as paper, cartridges, pens, staples, folders etc, all necessary supplies for regular office activity</p>	<p>4.3 Consumables MNE</p>	<p>4.4 Local office</p>
<p>4.3 Consumables MNE</p>	<p>4.4 Local office</p>	<p>4.5 Other costs, services</p>
<p>4.4 Communication costs for the MNE project team</p> <p>This budget line includes mobile phone costs for the project team members</p>	<p>4.5 Other costs, services</p>	<p>4.6 Publications</p>
<p>5.1 Design of informational and promotional material MNE (Act 1.1 and 3.2)</p> <p>A designer will be contracted to design and make a print of the informational and promotional material in MNE. This material is related to actively beneficiaries about opportunities this project can offer to them, and attract them to participate.</p>	<p>5.2 Printing of informational material in MNE (Act 1.1)</p> <p>A company will be contracted to print 1000 copies of informational material for the potential beneficiaries in MNE.</p>	<p>5.3 Printing of promotional material (Act 3.2)</p> <p>A company will be contracted to print 1000 copies of promotional brochure about the producers in MNE.</p>
<p>5.2 Printing of informational material in MNE (Act 1.1)</p> <p>A company will be contracted to print 1000 copies of informational material for the potential beneficiaries in MNE.</p>	<p>5.3 Printing of promotional material (Act 3.2)</p> <p>A company will be contracted to print 1000 copies of promotional brochure about the producers in MNE.</p>	<p>5.4 Brochure for MAP</p> <p>A company will be engaged to design and print MAP brochure. 500 copies will be printed</p>
<p>5.3 Expenditure verification/Audit MNE</p> <p>One audit is envisaged to verify the accounts, books and procedures applied within this action. This cost covers auditing of both Montenegro and Kosovo side of the action.</p>	<p>5.4 Evaluation costs MNE</p> <p>One final evaluation is foreseen in this budget line. This cost covers evaluation of both Montenegro and Kosovo side of the action.</p>	<p>5.5 Translation, interpreters</p> <p>All printed and electronic promotional materials will need to be translated into English/ Albanian/MNE. Also engagement of interpreter during events.</p>
<p>5.4 Evaluation costs MNE</p> <p>One final evaluation is foreseen in this budget line. This cost covers evaluation of both Montenegro and Kosovo side of the action.</p>	<p>5.5 Translation, interpreters</p> <p>All printed and electronic promotional materials will need to be translated into English/ Albanian/MNE. Also engagement of interpreter during events.</p>	<p>5.6 Financial services (bank guarantee costs etc)</p> <p>It is envisaged that the action will cover the banking costs of the transactions from the leader to the co-applicant</p>
<p>5.5 Translation, interpreters</p> <p>All printed and electronic promotional materials will need to be translated into English/ Albanian/MNE. Also engagement of interpreter during events.</p>	<p>5.6 Financial services (bank guarantee costs etc)</p> <p>It is envisaged that the action will cover the banking costs of the transactions from the leader to the co-applicant</p>	<p>5.7 Costs of conferences/seminars</p>
<p>5.7 Costs of conferences/seminars</p>	<p>5.7.1 Kick off conference MNE (Act 1.1)</p> <p>where media will be invited and through them potential beneficiaries will be informed about where they can get the information about renting of the room and catering for the participants</p>	<p>5.7.2 Capacity building events in MNE (Act 2.1)</p> <p>There will be nine capacity building events for the candidates in MNE - three sectors x three events = 9 events. This budget line includes costs for room, lunch and refreshment for the participants</p>
<p>5.7.1 Kick off conference MNE (Act 1.1)</p> <p>where media will be invited and through them potential beneficiaries will be informed about where they can get the information about renting of the room and catering for the participants</p>	<p>5.7.2 Capacity building events in MNE (Act 2.1)</p> <p>There will be nine capacity building events for the candidates in MNE - three sectors x three events = 9 events. This budget line includes costs for room, lunch and refreshment for the participants</p>	<p>5.7.3 Organisation of conference in MNE (Act 3.3)</p> <p>A company will be contracted to organize conference in MNE for 60 participants. The cost includes renting of room with all necessary equipment, lunch and refreshment for the participants</p>
<p>5.7.2 Capacity building events in MNE (Act 2.1)</p> <p>There will be nine capacity building events for the candidates in MNE - three sectors x three events = 9 events. This budget line includes costs for room, lunch and refreshment for the participants</p>	<p>5.7.3 Organisation of conference in MNE (Act 3.3)</p> <p>A company will be contracted to organize conference in MNE for 60 participants. The cost includes renting of room with all necessary equipment, lunch and refreshment for the participants</p>	<p>5.7.4 Transportation costs for the study trip</p> <p>A company will be contracted to provide transportation of the MNE participants of the study trip to Kosovo to programme area</p>
<p>5.7.3 Organisation of conference in MNE (Act 3.3)</p> <p>A company will be contracted to organize conference in MNE for 60 participants. The cost includes renting of room with all necessary equipment, lunch and refreshment for the participants</p>	<p>5.7.4 Transportation costs for the study trip</p> <p>A company will be contracted to provide transportation of the MNE participants of the study trip to Kosovo to programme area</p>	<p>5.8 Visibility actions</p>
<p>5.7.4 Transportation costs for the study trip</p> <p>A company will be contracted to provide transportation of the MNE participants of the study trip to Kosovo to programme area</p>	<p>5.8 Visibility actions</p>	<p>5.8.1 Visibility materials for MNE</p> <p>A company will be contracted to provide visibility material for the project.</p>
<p>5.8.1 Visibility materials for MNE</p> <p>A company will be contracted to provide visibility material for the project.</p>	<p>5.8.2 Visibility materials for IADK</p> <p>visibility of the project and promotion of the action. In this cost the printing of maps for flora and fauna A4 1 page colored is calculated as well</p>	<p>5.8.2 Visibility materials for IADK</p> <p>visibility of the project and promotion of the action. In this cost the printing of maps for flora and fauna A4 1 page colored is calculated as well</p>
<p>5.8.2 Visibility materials for IADK</p> <p>visibility of the project and promotion of the action. In this cost the printing of maps for flora and fauna A4 1 page colored is calculated as well</p>	<p>5.8.2 Visibility materials for IADK</p> <p>visibility of the project and promotion of the action. In this cost the printing of maps for flora and fauna A4 1 page colored is calculated as well</p>	<p>5.8.2 Visibility materials for IADK</p> <p>visibility of the project and promotion of the action. In this cost the printing of maps for flora and fauna A4 1 page colored is calculated as well</p>

5.8.3 Video Promotion IADK	Needed to present the activities undertaken by the action and to promote the tourism sector in Kosovo for at least 10 minutes	
6. Other		
6.1 Organisation of fair in MNE (Act 3.2)	A company will be contracted to organize fair in MNE for 50 producers. The cost includes renting of stands with all necessary equipment, lunch and refreshment for the participants MNE for 50 producers = 1000 eur; stands 50 x 50 eur = 2500; sound equipment = 300 eur; printing of name tags and other promotional materials = 500 eur; rental of venue = 500 eur; food/bev = 300 eur; procurement of goods for refreshment for the participants lasting = 600 eur; other costs 300 eur	20 participants x 40 eur = 800 eur
6.2 Accommodation for Kosovo participants of final conference in MNE (Act 3.3)	Accommodation for 20 participants of the final conference from Kosovo	
6.2.1. Study visit to Kosovo	Accommodation for 22 visitors from Montenegro for three days Activity 2.3 Study visit from Montenegro to Kosovo to visit successful agricultural business in herbs sector will be expanded. In order to promote and enhance the cross-border cooperation of the agriculture producers in the sector of MAPs of Kosovo and Montenegro we have decided to use the existing activity – Study visit to expand it to 3 days event. IADK will facilitate the organization of the visit of the group of project beneficiaries active in medical and aromatic herbs sector along with the project team and representatives of agricultural department of capital city of Podgorica. During the three day study visit, IADK will organize the visit at the two main companies engaged in the export of MAPs, two days will be used to visit main MAP producers as well as the smaller ones on the field. Beneficiaries will get the training in the following two topics: 1. MAPs export requirements to EU countries and 2. In marketing, selling and packaging of MAPs products	40 days x 100 eur = 4000 eur
6.3.1 Experts for medical and aromatic herbs	capacity building and mentoring of participants in medical and aromatic herbs sector. It is estimated that duration of this assignment will be 40 days for preparation and execution of trainings and for mentoring	40 days x 100 eur = 4000 eur
6.3.2 Experts for dairy sector	capacity building and mentoring of participants in dairy sector. It is estimated that duration of this assignment will be 40 days for preparation and execution of trainings and for mentoring	40 days x 100 eur = 4000 eur
6.3.3 Experts for olive sector	capacity building and mentoring of participants in olive sector. It is estimated that duration of this assignment will be 40 days for preparation and execution of trainings and for mentoring	40 days x 100 eur = 4000 eur
6.4 Marketing linkages expert in MNE (3.2)	capacity building and mentoring of participants in marketing sector for linkages between producers and buyers This cost includes engagement of expert for capacity building and mentoring of participants in marketing sector for linkages between producers and buyers	This cost is based on market prices
6.5 Marketing linkages expert in IADK (3.2)	capacity building and mentoring of participants in marketing sector for linkages between producers and buyers This cost includes engagement of expert for capacity building and mentoring of participants in marketing sector for linkages between producers and buyers	This cost is based on market prices
6.6 Students-Internship	This cost includes the payment for 20 engaged interns IADK will select agriculture students to implements internship and will sign three party agreements with students and companies/institutions After the completion of internship IADK will prepare an evaluation form for students that are engaged in internship to evaluate companies and another form for companies to evaluate students based on their experience. Each of the interns will be paid for 200 EUR x 3 months = 600 , in total 22 students x 600 EUR = 13200	
6.7 Students-Internship soft skills	This cost includes engagement of expert for capacity building the soft skills of the interns. It is estimated that it will take 10 days for an expert to perform these services This cost includes engagement of expert for capacity building and professional trainings of beneficiaries of the action for development of business and agricultural skills. It is estimated that it will take 10 days for an expert to perform these services	This cost is based on previous experiences of IADK with experts engaged in providing soft trainings to students
6.8 Expert for MAP Trainings	This cost includes engagement of expert for capacity building and professional trainings of beneficiaries of the action for the cultivation and production of medical and aromatic plants. It is estimated that it will take 50 days for an expert to perform these services	This cost is based on previous experiences of IADK with experts engaged in providing MAP training to beneficiaries
6.9 Expert for direct advices	capacity building and professional trainings of beneficiaries of the action for the cultivation and production of medical and aromatic plants. It is estimated that it will take 50 days for an expert to perform these services This cost is based on previous experiences of IADK with its engaged experts that provide direct advices in the field and providing practical advices to the beneficiaries.	

Nota Bene

The beneficiary(ies) alone is responsible for ensuring that the financial information provided in these tables is correct.

Forecast budget and follow-up

In accordance with Article 15.3 of the General Conditions a forecast budget for the subsequent reporting period or for the remaining period (if shorter) must be provided with any request for payment of further pre-financing instalment.

Interim Report & Final Report

Additional information on expenditure incurred in local or other currencies than the euro (or the currency of the Contract) may be asked by the Contracting Authority.

Addenda and use of contingencies

To be filled in case of an addendum and/or when contingencies are used.

ROUNDINGS

Figures have to be rounded to the nearest euro cent.

Forecast Budget & follow-up

		Previous period (dd/mm/yyyy-dd/mm/yyyy)				Real Previous Period		Following period (dd/mm/yyyy-dd/mm/yyyy)			
		Forecast						Forecast			
Expenditures	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)		
1. Human Resources											
1.1 Salaries (gross amounts, local staff)											
1.1.1 Technical	Per month					Per month					
1.1.2 Administrative support staff	Per month					Per month					
1.2 Salaries (gross amounts, expatriate staff)	Per month					Per month					
1.3 Per diems for missions/travel											
1.3.1 Abroad (staff assigned to the Action)	Per diem					Per diem					
1.3.2 Local (staff assigned to the Action)	Per diem					Per diem					
1.3.3 Seminar/conference participants	Per diem					Per diem					
Subtotal Human Resources											
2. Travel											
2.1 International travel	Per flight					Per flight					
2.2 Local transportation	Per month					Per month					
Subtotal Travel											
3. Equipment and supplies											
3.1 Purchase or rent of vehicles	Per vehicle					Per vehicle					
3.2 Furniture, computer equipment											
3.3 Machines, tools...											
3.4 Spare parts/equipment for machines, tools											
3.5 Other (please specify)											
Subtotal Equipment and supplies											
4. Local office											
4.1 Vehicle costs	Per month					Per month					
4.2 Office rent	Per month					Per month					
4.3 Consumables - office supplies	Per month					Per month					
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month					Per month					
Subtotal Local office											
5. Other costs, services											
5.1 Publications											
5.2 Studies, research											
5.3 Expenditure verification/Audit											
5.4 Evaluation costs											
5.5 Translation, interpreters											
5.6 Financial services (bank guarantee costs etc.)											
5.7 Costs of conferences/seminars											
5.8 Visibility actions											
Subtotal Other costs, services											
6. Other											
Subtotal Other											
7. Subtotal direct eligible costs of the Action (1+6)											
B. Indirect costs (maximum 7% of 7. subtotal of direct eligible costs of the Action)											
9. Total eligible costs of the Action, excluding reserve (7+8)											
10. Provision for contingencies (maximum 9% of 7. subtotal direct eligible costs of the Action)											
11. Total eligible costs (9+10)											
12. - Taxes											
- Contributions in kind											
13. Total accepted costs of the action (11+12)											

Contract No
Implementation period of the contract (dd/mm/yyyy-dd/mm/yyyy)

Expenditures	Budget as per contract/last addendum signed				Use of contingencies/ addenda	Budget as per new addendum signed (Only to be completed when an amendment is necessary)			
	Unit	# Units (a)	Unit value (in EUR) (b)	Total Cost (in EUR) (a)*(b)		Unit	# Units (a)	Unit value (in EUR) (b)	Total Cost (in EUR) (a)*(b)
1. Human Resources¹									
1.1 Salaries (gross salaries including social security charges and other related costs, local staff) ⁴									
1.1.1 Technical									
1.1.1.1 Project Manager MNE (18.31%)	Per month	6.41	1.320.00	8.466.00					
1.1.1.2 Agriculture Coordinator MNE (25.71%)	Per month	9.00	1.200.00	10.800.00					
1.1.1.3 Project Manager IADK (28.57%)	per month	10.00	1.300.00	13.000.00					
1.1.1.4 Project Officer IADK (24.29%)	per month	8.50	800.00	7.650.00					
1.1.2 Administrative support staff									
1.1.2.1 Finance Manager MNE (25.71%)	Per month	9.00	1.300.00	11.700.00					
1.1.2.2 Executive Director IADK (11.43%)	per month	4.00	2.210.00	8.840.00					
1.1.2.3 Finance Manager IADK (23.71%)	per month	8.30	1.150.00	9.545.00					
1.1.2.4 Procurement Officer IADK (16.00%)	per month	5.60	970.00	5.432.00					
1.2 Salaries (gross salaries including social security charges and other related costs, expatriat. staff)									
1.3 Per diems for missions/travel	Per diem								
1.3.1 Abroad (staff assigned to the Action)	Per diem	8.00	55.00	440.00					
1.3.1.1 Per diems for MNE project team	Per diem								
1.3.2 Local (staff assigned to the Action)	Per diem	15.00	55.00	825.00					
1.3.2.1 Per diems for IADK project team	Per diem								
1.3.3 Seminar/conference participants									
Subtotal Human Resources				76.698.00					
2. Travel¹									
2.1. International travel									
2.2 Local transportation	Per KM	5000.10	0.30	1.500.03					
2.2.1 Fuel for the project team activities MNE	Per KM	25771.65	0.30	7731.50					
2.2.2 Fuel for the project team activities IADK				9.231.53					
Subtotal Travel									
3. Equipment and supplies¹									
3.1 Purchase or rent of vehicles	Per vehicle								
3.2 Furniture, computer equipment	Per item	2.00	690.65	1.381.30					
3.2.1 Laptops for MNE project team members	Per item	1.00	550.00	550.00					
3.2.2 Printer, scanner for MNE team	Per item	2.00	800.00	1.600.00					
3.2.3 Laptops for Kosovo project team members	Per item	1.00	427.00	427.00					
3.2.4 Printer/scanner for Kosovo team	Per item	1.00	738.70	738.70					
3.2.5 Furniture for Podgorica office									
3.3 Machines, tools...									
3.4 Spare parts/equipment for machines, tools									
3.5 Other (please specify)									
3.5.1 Procurement of dairy equipment in MNE (Act 2.2)	Per item	1.00	10.000.00	10.000.00					
3.5.1.1 Press for hay	Per item	1.00	1.500.00	1.500.00					
3.5.1.2 Grass cutting equipment	Per item	1.00	12.000.00	12.000.00					
3.5.1.3 Tractor	Per item	2.00	2.000.00	4.000.00					
3.5.1.4 Lactofeza 3001	Per item	10.00	500.00	5.000.00					
3.5.1.5 Milking device	Per item	1.00	10.000.00	10.000.00					
3.5.2 Procurement of medical and aromatic herbs equipment (Act 2.2)	Per item	1.00	800.00	800.00					
3.5.2.1 Packaging equipment	Per item	1.00	800.00	800.00					
3.5.2.2 Tire (digging device)	Per item	1.00	30.000.00	30.000.00					
3.5.3 Olive sector (Act 2.2)	Per item	1.00	2.250.00	2.250.00					
3.5.3.1 Machine for processing	Per item	1.00	2.250.00	2.250.00					
3.5.3.2 Member 4401	Per set	20.00	3.555.95	71.119.00					
3.5.4 Procurement of medical and aromatic herbs and equipment									

Interim financial report:
period (01/08/2020-31/07/2021)

Expenditures	Budget as per contract/addendum				Reallocation				Expenditure Incurred				Variation in comparison with initial budget/reallocation			
	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)	allowed reallocation (article 9.4 of the GC)	# Units	Unit value (in EUR)	Total Cost (in EUR)	Cumulated costs (before current report) (in EUR)	Cumulated costs (from start of implementation to present report included) (in EUR)	Difference of cumulated costs till present and budget as per contract/addendum (g) = c (or f) - i	Variation from budget as per contract/addendum (h) = g/c (or f)				
	(a)	(b)	(c)=a*b	(j)	(a)	(b)	(c)=a*b	(d)	(f)=c+d	(g) = c (or f) - i	(h) = g/c (or f)					
1. Human Resources ¹																
1.1 Salaries (Gross salaries including social security charges and other related costs, local staff ⁴)																
1.1.1 Technical																
1.1.1.1 Project Manager MNE (50%)	Per month	9.00	1,320.00	11,880.00	11,880.00	6.00	936.00	5,628.00	0.00	5,628.00	6,251.91	52.63%				
1.1.1.2 Agriculture Coordinator MNE (50%)	Per month	9.00	1,200.00	10,800.00	10,800.00	6.00	846.51	5,079.07	0.00	5,079.07	5,720.93	52.97%				
1.1.1.3 Project Manager IADK (50%)	per month	9.00	1,300.00	11,700.00	11,700.00	5.50	1,300.00	7,150.00	0.00	7,150.00	4,550.00	38.89%				
1.1.1.4 Project Officer IADK (50%)	per month	9.00	1,000.00	9,000.00	9,000.00	5.66	863.82	4,859.20	0.00	4,859.20	4,110.80	45.66%				
1.1.2 Administrative/ support staff																
1.1.2.1 Finance Manager MNE (50%)	Per month	9.00	1,300.00	11,700.00	11,700.00	5.50	1,223.56	6,729.57	0.00	6,729.57	4,970.43	42.48%				
1.1.2.2 Executive Director IADK (20%)	per month	3.60	2,210.00	7,956.00	7,956.00	2.21	1,775.98	3,924.91	0.00	3,924.91	4,031.09	50.67%				
1.1.2.3 Finance Manager IADK (44%)	per month	7.20	1,300.00	9,360.00	9,360.00	3.28	602.22	1,975.28	0.00	1,975.28	7,384.72	78.90%				
1.1.2.4 Procurement Officer IADK (30%)	per month	5.40	1,100.00	5,940.00	5,940.00	3.30	716.48	2,371.00	0.00	2,371.00	3,569.00	60.08%				
1.2 Salaries (Gross salaries including social security charges and other related costs, expatriat, staff)																
1.3 Per diems (for missionstravel ⁵)																
1.3.1 Abroad (staff assigned to the Action)																
1.3.1.1 Per diems for MNE project team	Per diem	15.00	55.00	825.00	825.00				0.00	0.00	825.00	100.00%				
1.3.2 Local (staff assigned to the Action)																
1.3.2.1 Per diems for IADK project team	Per diem	15.00	55.00	825.00	825.00				0.00	0.00	825.00	100.00%				
1.3.3 Seminar/conference participants																
Subtotal Human Resources				79,396.00				37,747.12	0.00	37,747.12	42,238.88	52.81%				
2. Travel ⁶																
2.1 International travel																
2.2 Local transportation																
2.2.1 Fuel for the project team activities IADK	Per KM	7000.33	0.30	2,100.10	2,100.10	0	0.25	0.00	0.00	0.00	2,100.10	100.00%				
2.2.2 Fuel for the project team activities IADK	Per KM	16200.00	0.30	4,860.00	4,860.00	9707	0.30	2,912.10	0.00	2,912.10	1,947.90	40.08%				
Subtotal Travel				6,960.10	6,960.10			2,912.10	0.00	2,912.10	4,048.00	58.15%				
3. Equipment and supplies ⁷																
3.1 Purchase or rent of vehicles	Per vehicle															
3.2 Furniture, computer equipment																
3.2.1 Laptops for MNE project team members	Per item	3.00	700.00	2,100.00	1,251.30	2.00	625.70	1,251.40	0.00	1,251.40	108.90	8.07%				
3.2.2 Printer, scanner for MNE team	Per item	1.00	550.00	550.00	550.00	1.00	282.70	282.70	0.00	282.70	267.30	48.60%				
3.2.3 Laptops for Kosovo project team members	Per item	2.00	800.00	1,600.00	1,600.00	2.00	796.00	1,592.00	0.00	1,592.00	8.00	0.50%				
3.2.4 Printer/scanner for Kosovo team	Per item	1.00	550.00	550.00	550.00	1.00	427.00	427.00	0.00	427.00	123.00	22.36%				
3.2.5 Furniture for Podgorica office	Per item			0.00	736.70	1.00	714.60	714.60	0.00	714.60	24.10	3.28%				
3.3 Machines, tools...																
3.4 Spare parts/equipment for machines, tools																
3.5 Other (please specify)																
3.5.1 Procurement of dairy equipment in MNE (Act 2.2)																
3.5.1.1 Press for Hay	Per item	1.00	10,000.00	10,000.00	10,000.00				0.00							
3.5.1.2 Grass cutting equipment	Per item	1.00	1,500.00	1,500.00	1,500.00				0.00							
3.5.1.3 Tractor	Per item	1.00	12,000.00	12,000.00	12,000.00				0.00							
3.5.1.4 Landofreeze 300l	Per item	2.00	2,000.00	4,000.00	4,000.00				0.00							
3.5.1.5 Milking device	Per item	10.00	500.00	5,000.00	5,000.00				0.00							
3.5.2 Procurement of medical and aromatic herbs equipment (Act 2.2)																
3.5.2.1 Packaging equipment	Per item	1.00	10,000.00	10,000.00	10,000.00				0.00							
3.5.2.2 Trier (digging device)	Per item	1.00	800.00	800.00	800.00				0.00							
3.5.2.3 Herbs processing equipment for distillation and production of essential oils	Per item	0.00	0.00	0.00	0.00				0.00							
3.5.3 Olive sector (Act 2.2)																
3.5.3.1 Machine for processing	Per item	1.00	30,000.00	30,000.00	30,000.00				0.00							
3.5.3.2 Acmaze 440	Per item	1.00	2,250.00	2,250.00	2,250.00				0.00							
3.5.4 Procurement of medical and aromatic herbs and equipment	Per set	20.00	3,700.00	74,000.00	74,000.00	1.00	25,854.50	25,854.50	0.00	25,854.50	48,145.50	65.09%				

