



No: UU 35-307/23-1

Concluded on 01.11.2023 in Podgorica

CONTRACT: EXTERNAL EVALUATION OF THE PROJECT "CREATING EMPLOYMENT IN AGRICULTURE" - EU – CFCU/MNE/147

CONTRACTING PARTIES:

1. Ms Amela Kovačević, [REDACTED], 81000 Podgorica, [REDACTED] (hereinafter referred to as the Consultant);
2. Capital City Podgorica, Vuka Karadžića 41, 81000 Podgorica, represented by Mr Dušan Radonjić (hereinafter referred to as Contracting authority).

have agreed as follows:

SPECIAL CONDITIONS

(1) Subject

An contract is hereby entered into between Contracting authority and Consultant to execute evaluation of "Creating employment in agriculture" project.

(2) Contract value

The gross contract value, including taxes, sub taxes, contributions is: **EUR 2.500**

(3) Contract commencement date

The date for commencing implementation is 01.11.2023.

(4) Period of evaluation implementation

Evaluation shall be executed from 02. to 24.11.2023.

(5) Reporting

The Consultant shall submit Final report until 27.11.2023

(6) Payments and bank account

Payments will be made in euro into the bank account notified by the Consultant, as follows: [REDACTED]
[REDACTED] Contracting authority will not pay any additional cost during evaluation process and total amount will be paid in advance.

(7) Law and language of the contract

8.1 The laws of Montenegro shall govern all matters not covered by the contract.

8.2 The language of the contract and of all written communications between the Consultant and the Contracting Authority shall be English.

8.3 The language of the report shall be English.

(8) Responsibility of the Consultant

The main specific work of the evaluator is to:

1. Assess the effectiveness and immediate impact of each of the activities contributing to the four project results.
2. Assess the extent to which the project contributed to future achievement of the Overall Project Objective.

In addition, the evaluation will also answer the following key questions:

- 1 What were the main achievements of the programme, in quantitative and qualitative sense?
- 2 How effective was the project design and approach in achieving the specific and overall objectives? What changes were made to the project design during the implementation, if any, and to what effect?
- 3 What are the main lessons learned from the implementation of the programme? Are there ways in which such a programme could have more effective implementation and more impact?
- 4 What is the likely sustainability of the programme's impact?

The evaluation will also identify recommendations for future programming in the field of Cross Border Cooperation Programme arising from the lessons learned by this project.

The methodology for the final evaluation is as follows:

1. Documents review;
2. Semi-structured interviews with project partners from Montenegro and Kosovo and key stakeholders (according to CA's recommendations);
3. Visits to at least two locations where the programme components were implemented. Visits will include semi-structured interviews with key actors related to agriculture;
4. Assessment of key findings against logical framework indicators and objectives;
5. Preparation of draft report for comments; followed by finalisation of report.

(9) Intellectual Property

Data collected, information learned and conclusions reached by the Consultant shall be the property of Contracting Authority. The data shall not be released or used by the Consultant for the purposes other than those set forth in the contract with prior permission from Contracting Authority.

(10) Dispute settlement

Any disputes arising out of or relating to this contract which cannot be settled otherwise shall be referred to the exclusive jurisdiction of courts in Podgorica applying the national legislation of the Contracting Authority.

(11) Amendments

No amendment to, nor the cancellation of, this contract will be of any force or effect unless it is stated in writing and signed by both parties.

(12) Termination

Either party in case of the following may terminate the contract with good reasons.

- If an unforeseen event recognized by both parties intervenes to make performance impossible.
- In the event of substantial non-performance of essential terms of the contract by either party after reasonable notice has been given or any opportunity to convert the matter has been provided.
- In the event of termination, Contracting Authority will provide payment for the portion of the contract agreed by the parties to have been completed and the Consultant will furnish Contracting Authority with any materials, reports, or other products completed under this contract.

Done in English in four originals, three originals being for the Contracting Authority, and one original being for the Consultant.

CONSULTANT

Amela Kovačević

Evaluator



CONTRACTING AUTHORITY

Dušan Radonjić

Head of the Capital City Agriculture Support Service



